



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 27, 2024

REGIONAL MEMORANDUM

No. 1160 s. 2024

**REGIONAL TRAINING ON THE USE OF SPECIALIZED EQUIPMENT AND
 PRODUCTION OF SPECIAL NEEDS EDUCATION (SNED)
 LEARNING RESOURCES**

To: Schools Division Superintendents
 All Others Concerned

1. As part of the concrete actions of the Region to realize the goals of the MATATAG Curriculum such as taking steps to accelerate the delivery of basic education facilities and services; taking good care of learners by promoting learning well-being, inclusive education, and positive learning environment; and giving support to teachers to teach better, this Office, through the Curriculum and Learning Management Division (CLMD), together with the Division of Ormoc City, shall conduct the **Regional Training on the Use of Specialized Equipment and Production of Special Needs Education (SNED) Learning Resources** on October 9-12, 2024 in Ormoc City.

2. The activity aims to realize the following objectives:

- a. orient SNED program implementers about available facilities and useful equipment that they can use to enhance the delivery of services to learners with disabilities and special needs and
- b. train designated teachers and personnel to use and operate various specialized equipment for teaching learners with disabilities and to produce learning resources for the SNED Program.

3. In view of this, the schools divisions are required to send participants based on the following details:

PARTICIPANTS	DIVISION	NO. OF PAX
Division SNED Supervisors	13 SDOs	13
Division LR Supervisors and Project Development Officers		13
Designated Specialized Equipment Operator and Trainer or SPED Teacher		13
Resource Persons	Tanauan II Central School	5



Regional Management Team	Program	DepEd RO VIII - CLMD	6
SDO Management Team	Program	Division of Ormoc City	6
School Heads of the ILRC		Ormoc City SPED Integrated School, Oras East District SPED Center, San Juan Central School with SPED Center, Kananga I Central School	4
Total			60

4. The first meal of the activity shall be lunch on October 9, 2024 while last meal shall be morning snacks on October 12, 2024.
5. The cost of meals, board and lodging, and supplies/materials shall be charged against the program support funds which was downloaded to the Division of Ormoc City while travel expenses of the participants shall be charged to the remainder of the Regional Office 2023 SPED PSF under SARO No. OSEC-8-23-1697 which will also be downloaded to the respective divisions of the participants, subject to the existing accounting and auditing rules and regulations. In case the downloaded funds are insufficient to cover all travel expenses, the participants' local funds may also be utilized for this purpose.
6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO III
 Regional Director



Enclosures: Matrix of Activities
 References: None

To be indicated in the Perpetual Index under the following subjects:

EQUIPMENT
 LEARNING RESOURCES
 SPECIAL EDUCATION
 TRAINING

CLMD-DME