

Department of Education

REGION VIII - EASTERN VISAYAS

October 22, 2024

REGIONAL MEMORANDUM

No.

1340

s. 2024

CORRIGENDUM TO REGIONAL MEMORANDUM NO. 595, S. 2024 RE: CAPABILITY BUILDING OF THE MEMBERS OF THE RFTACT AND DFTACT ON TECHNICAL ASSISTANCE MECHANISM AND PROCESSES

Schools Division Superintendents To: Regional Office Division Chiefs

All Others Concerned

Relative to Regional Memorandum No. 595, s. 2024 re: Capability Building of the Members of the RFTACT and DFTACT on Technical Assistance Mechanism and Processes, this Office, through the Field Technical Assistance Division (FTAD), informs the field on the changes in the number of participants from the Regional Office (RO) and Schools Division Offices (SDO) as indicated below.

| RO Participants | No. | No. SDO Participants | | |
|------------------------|---------------------------|-----------------------------------|----|--|
| AD 5 | | SGOD Chiefs | 13 | |
| CLMD | 4 | 4 CID Chiefs or Co-TA Coordinator | | |
| ESSD | 6 | TA Coordinators | | |
| FD | 2 Leyte Division EPS/PSDS | | 1 | |
| FTAD | 4 | Tacloban City Division EPS/PSDS | 2 | |
| HRDD | 6 | | | |
| PPRD | 2 | | | |
| RD | 1 | | | |
| ARD | 1 | | | |
| ORD-ICT | 1 | | | |
| ORD-Legal | 2 | | | |
| ORD-PAU | 2 | | | |
| Total | 36 | | 42 | |

- All SDOs shall send the scanned copy of the accomplished Confirmation Letter to ftad.region8@deped.gov.ph on or before October 29, 2024 (see attached).
- All other provisions of the Regional Memorandums No. 595 and 1038, s. 2024 3. which are consistent with this issuance remain in effect.

Immediate dissemination of and compliance with this Memorandum are DEPARTMENT OF EDUCATION

desired.

EVELYN R. FETALVERO, CESO III

Regional Director X





Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Enclosures: List of Participants

References: As stated

To be indicated in the Perpetual Index under the following subjects:

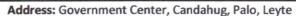
CAPABILITY BUILDING

TECHNICAL ASSISTANCE

FTAD-GMM







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Department of Education

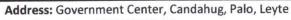
REGION VIII - EASTERN VISAYAS

| CONFIRMATION LETTER | |
|---------------------|--|
| | |
| | |
| | |

| | | | Date |
|---|---|--------------------|--------------------|
| Regional Director DepEd Regional Office Candahug, Palo, Leyte | No. VIII | | |
| Sir/Madam: | | | |
| May I respectfull the activity) on (Date) | y submit the List of Co at (venue). | nfirmed Participan | ts to the (Title o |
| NAME | POSITION | CONTACT NUMBER | SIGNATURE |
| | | | |
| | | | |
| | | | |
| Very truly yours, | | | |
| Very truly yours, Schools Division Super | intendent | | |

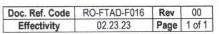






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Department of Education

REGION VIII - EASTERN VISAYAS

September 4, 2024

REGIONAL MEMORANDUM

1038 s. 2024

UPDATES ON THE CAPABILITY BUILDING OF THE MEMBERS OF THE RFTACT AND DFTACT ON TECHNICAL ASSISTANCE MECHANISM AND PROCESSES

Schools Division Superintendents To: Regional Office Division Chiefs All Others Concerned

- This Office, through the Field Technical Assistance Division (FTAD), informs all concerned that the conduct of the Capability Building of the Members of the RFTACT and DFTACT on Technical Assistance Mechanism and Processes shall be on November 4-8, 2024 with the updated Program of Activities attached hereto.
- All other provisions of Regional Memorandum No. 595, s. 2024 which are consistent with this issuance remain in force and in effect.
- Immediate dissemination of this Memorandum is desired. 3

EVELYN R. FETALVERO, CESO IV

Regional Director 🗸

Enclosures: As stated References: None

To be indicated in the Perpetual Index under the following subjects:

CAPABILITY BUILDING

TECHNICAL ASSISTANCE

FTAD-GMM







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Department of Education

REGION VIII - EASTERN VISAYAS

May 23, 2024

REGIONAL MEMORANDUM

No. 595

s. 2024

CAPABILITY BUILDING OF THE MEMBERS OF THE RFTACT AND DFTACT ON TECHNICAL ASSISTANCE MECHANISM AND PROCESSES

To: Schools Division Superintendents Regional Office Division Chiefs All Others Concerned

- 1. This Office, through the Field Technical Assistance Division (FTAD), shall conduct a Capability Building of the Members of the RFTACT and DFTACT on Technical Assistance Mechanism and Processes on July 15-19, 2024 at RELC-NEAP, DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.
- 2. The activity aims to equip the TA providers with the necessary skills to provide strategic, relevant, effective, and efficient technical support to Schools Division Offices (SDOs) and the SDOs to schools and community learning centers (CLCs).
- 3. Attached are the list of expected participants and indicative Program of Activities for reference.
- 4. SDO Participants shall bring the latest sample Division Education Development Plan (DEDP), EBEIS Data -Access and Quality for the last five years, and sample Technical Assistance Plans.
- 5. Expenses on venue and meals of the participants shall be charged against FTAD Funds while travelling and lodging expenses of the SDO participants shall be charged against their respective local funds, subject to the usual government rules and accounting procedures. The first meal is lunch of Day 1, July 15, 2024, and the last meal is AM snacks of Day 5, July 19, 2024.
- 6. Immediate dissemination of and compliance with this Memorandum are desired.

DEPARTMENT OF EDUCATION R. FETALVERO CESO IV
CORDS SECTION, REGIONAL OFFICE NO. VIII
Regional Director

DeTED MATATAG



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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Enclosures: None References: None

To be indicated in the Perpetual Index under the following subjects:

CAPABILITY BUILDING TECHNICAL ASSISTANCE

FTAD-GMM





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Annex A

LIST OF PARTICIPANTS

| RO Participants | No. | SDO Participants | No. |
|---|-----|------------------|-----|
| Admin (Chief, SAO, Unit Heads) | 9 | | |
| CLMD (Chief and EPSs) | 11 | SGOD Chiefs | 13 |
| ESSD (Chief, HNU, Physical Facilities, and Partnership) | 6 | | |
| Finance (Chief, Accountants, Budget Officer, and SAO) | 8 | | |
| FTAD | 4 | | |
| HRDD (Chief, EPSs, SEPS, and EPS II) | 5 | | |
| PPRD (Chief, EPS, SEPS, Planning Officer, and AO) | 5 | | |
| QAD (Chief and EPSs) | 7 | | |
| RD | 1 | | |
| ARD | 1 | | |
| ORD – ICT | 2 | | |
| ORD - Legal | 4 | | |
| ORD - PAU | 2 | | |
| Total | 65 | | 13 |



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Annex B

Indicative Program of Activities

Capability Building of the Members of the RFTACT and DFTACT on Technical Assistance Mechanism and Processes

July 15-19, 2024

| Time | Topics | |
|------------------|--|--|
| Day 1 | | |
| 12:00 - 1:30 PM | Arrival and Registration | |
| 1:31 - 2:00 PM | Opening Program | |
| 2:01 - 2:30 PM | Session 1. Overview of Technical Assistance | |
| 2:31 - 2:45 PM | Health Break | |
| 2:46 - 5:00 PM | Session 2. KPI-Driven Technical Assistance | |
| Day 2 | | |
| 8:00 - 8:15 AM | MOL | |
| 8:16 - 10:00 AM | Session 2. KPI-Driven Technical Assistance | |
| 10:01 - 10:15 AM | Health Break | |
| 10:16 - 12:00 AM | Session 2. KPI-Driven Technical Assistance | |
| 12:01 - 1:00 PM | Lunch Break | |
| 1:01 - 3:00 PM | Session 3. TA to TA: Suggested Process | |
| 3:01 - 3:15 PM | Health Break | |
| 3:16 - 5:00 PM | Session 3. TA to TA: Suggested Process | |
| 0.10 | Day 3 | |
| 8:00 - 8:15 AM | MOL | |
| 8:16 - 10:00 AM | Session 3. TA to TA: Suggested Process | |
| 10:01 - 10:15 AM | Health Break | |
| 10:16 - 12:00 AM | Session 3. TA to TA: Suggested Process | |
| 12:01 - 1:00 PM | Lunch Break | |
| 1:01 – 3:00 PM | Session 3. TA to TA: Suggested Process | |
| 3:01 – 3:15 PM | Health Break | |
| 3:16 - 5:00 PM | Session 3. TA to TA: Suggested Process | |
| Day 4 | Section of the one of the original transfer or the original transfer original t | |
| 8:00 - 8:15 AM | MOL | |
| 8:16 - 10:00 AM | Session 4. Key Components of a Technical Assistance (TA) Plan | |
| 10:01 - 10:15 AM | Health Break | |
| 10:16 - 12:00 AM | Session 4. Key Components of a Technical Assistance (TA) Plan | |
| 12:01 - 1:00 PM | Lunch Break | |
| 1:01 - 3:00 PM | Session 4. Key Components of a Technical Assistance (TA) Plan | |
| 3:01 - 3:15 PM | Health Break | |
| 3:16 - 5:00 PM | Session 4. Key Components of a Technical Assistance (TA) Plan | |
| Day 5 | 1-7- | |
| 8:00 - 8:15 AM | MOL | |
| 8:16 - 10:00 AM | Crafting and Presentation of TA Plans | |
| 10:01 - 11:00 AM | Closing | |





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