



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 30, 2024

REGIONAL MEMORANDUM
 ESSD – 2024 - **1371**

PARTICIPANTS ON THE TRAINING ON BRIEF TOBACCO INTERVENTION (BTI)

To: Schools Division Superintendents} Calbayog City
 } Leyte
 } Samar
 } Southern Leyte
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In reference to the Memorandum on **Training on Brief Tobacco Intervention (BTI)** dated October 29, 2024, and OUOPS Memorandum No. DM-OUOPS-2024-09-06681, this Office, through the Education Support Services Division – School Health and Nutrition Unit (ESSD – SHNU) announces the participants of the said training on **November 4-8, 2024**, at **Deped Ecotech Center, Cebu City** are as follows:

Division	Names
Calbayog City	Dr. Simeon M. Panoy
Leyte	Ruby Rose Gabison
Samar	Vedasto Milca
Southern Leyte	Arnie Jayna

2. Travel expenses of the participants shall be charged to the downloaded funds to the Region Office for this purpose. Concerned SDOs are requested to augment funds in case of deficiencies and shortages. Expenses incurred are subject to the usual accounting, budgeting, and auditing procedures.

3. For further information/queries please contact ESSD-SHNU through Dr. Angelica C. Rodriguez at schoolhealth.region8@deped.gov.ph.

4. Immediate dissemination and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
 Regional Director

Enclosures: As stated
 References: As stated
 To be indicated in the Perpetual Index under the following subjects:
 TOBACCO INTERVENTION



ESSD-SHNU-KJMC



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Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

MEMORANDUM

FOR : **REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER
SCHOOLS DIVISION SUPERINTENDENTS CONCERNED**

FROM : **DR. MIGUEL ANGELO S. MANTARING**
Director IV *ycv*

SUBJECT : **TRAINING ON BRIEF TOBACCO INTERVENTION (BTI)**

DATE : October 29, 2024

In line with OUOPS Memorandum No. DM-OUOPS-2024-09-06681 titled *Ensuring the Provision of Brief Tobacco Intervention (BTI) to Personnel and Learners in the Department of Education (Annex A)*, which provides that “the BLSS-Office of the Director (BLSS-OD) shall issue subsequent memoranda regarding the conduct of the [BTI Training]” and the approved Concept Note (**Annex B**) for the activity, this Office provides the following information for the guidance of DepEd field offices and BARMM:

1. Instead of two batches of training on BTI, there will be only one batch of the training for this year, which shall be held on **November 4-8, 2024**, at the **DepEd EcoTech Center, Cebu City**.
2. Participants in the training shall be school health and nutrition (SHN) personnel who have been **officially designated by their respective Schools Division Offices (SDOs) as BTI Providers**, pursuant to the OUOPS Memorandum No. DM-OUOPS-2024-09-06681. As such, it is expected that the participants possess the qualifications enumerated in the said memorandum, such as, **that they do not use tobacco and related products**.
3. Regional Offices (ROs) that have not submitted their lists of designated BTI Providers are reminded to do so on or before November 7, 2024, following the instruction stipulated in OUOPS Memorandum No. DM-OUOPS-2024-09-06681.
4. Refer to the **Concept Note – Annex A** for the matrix of allocated slots per SDO for the training. Identified participants are instructed to **register through <https://bit.ly/BTITraining2024ParticipantsRegistration>** on or before **October 31, 2024**.
5. The costs of the board and lodging of all participants shall be charged against the BLSS-SHD FY 2024 LSP Continuing Funds. Meanwhile, travel expenses of DepEd Field Office participants shall be charged to the downloaded funds to ROs for this purpose. Concerned ROs and SDOs are requested to augment funds in case of deficiencies and

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shortages. Travel expenses for the BARMM participants shall be charged to their office local funds. Expenses incurred are subject to the usual accounting, budgeting, and auditing procedures.

6. Meals and accommodations are as follows:

MEALS	Day 1 (Mon)	Day 2 (Tues)	Day 3 (Wed)	Day 4 (Thurs)	Day 5 (Fri)
Breakfast		✓	✓	✓	✓
AM Snacks		✓	✓	✓	✓
Lunch	✓	✓	✓	✓	✓
PM Snacks	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	

7. Offices concerned are requested to grant compensatory time-off (CTO) to participating personnel, as applicable, computed against the actual days that they participate in the activity, in accordance with existing Civil Service Commission rules and regulations. Grant of CTO may be applicable to situations such as when personnel need to travel a day before the opening (Sunday) or a day after the closing (Saturday) due to the availability of flights, or when a day or some days within the duration of the activity fall/s under (a) [local] holiday(s).

8. **Safeguarding Guidelines (Annex C)** are attached to this memorandum for reference.

For more information, the Bureau of Learner Support Services-School Health Division (BLSS-SHD) can be contacted through email at blss.shd@deped.gov.ph, or at telephone number (02) 8632-9935.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO, Undersecretary for Operations

DR. DEXTER A. GALBAN, Assistant Secretary for Operations

[BLSS-SHD/GMA, CJLM]



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-09-0668

**TO : REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER
 SCHOOLS DIVISION SUPERINTENDENTS**

FROM : ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

DR. DEXTER A. GALBAN
Assistant Secretary for Operations Learner Support Services

**SUBJECT : ENSURING THE PROVISION OF BRIEF TOBACCO
 INTERVENTION (BTI) TO PERSONNEL AND LEARNERS
 IN THE DEPARTMENT OF EDUCATION**

DATE : August 15, 2024

DepEd Order No. 48, s. 2016 or the *Policy and Guidelines on Comprehensive Tobacco Control* provides, among others, that “*DepEd shall make **cessation intervention services, particularly brief interventions**, available and accessible to students and personnel in need of such services.*”

The DepEd Order defines Cessation Interventions as “*the treatment of tobacco dependence which includes a range of techniques such as motivation, [advice] and guidance, counseling, telephone and internet support, and appropriate pharmaceutical aids all of which aim to encourage and help tobacco users to stop using tobacco and to avoid subsequent relapse.*” Meanwhile, the World Health Organization (WHO) defines brief tobacco intervention (BTI) or “*brief advice*” as “*advice to stop using tobacco, usually taking only a few minutes, given to all tobacco users, usually during the course of a routine consultation or interaction.*”

DO 48, s. 2016 further provides that “*the Department and all schools shall provide training to counselors and guidance teachers for brief cessation interventions for children, adolescents, and adults as well as coordinate with the [Department of Health (DOH)] for assistance.*”

1. In line with these provisions of the DepEd Order, Schools Division Offices (SDOs) are instructed to ensure that they have **designated school health personnel** in charge of ensuring that BTI services are accessible to **learners and personnel in schools** under their respective jurisdictions. This can be done through the following:



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492
 Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph

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- a. **Promote access to such services** by increasing awareness of available platforms such as the DOH Quitline (**Annex A**), any local hotlines and service providers that provide such services);
- b. Ensure that the **schools in their respective jurisdictions have designated non-teaching personnel** (e.g., school-based personnel in charge of clinics, guidance counselors, guidance advocates) who can provide BTI services to other school personnel and learners in need of such services;
- c. Ensure that the said **school non-teaching personnel are capacitated**, either through organizing trainings in coordination with the DOH or the local health office, or linking them to available trainings;
- d. (In the absence of a trained BTI provider in schools) **Provide BTI to, and facilitate cessation services for**, learners and school personnel concerned during their visits to/deployment in the school, or remotely from their stations at the SDO, as practicable; and
- e. Properly **document and monitor BTI and cessation services** in their respective jurisdictions for eventual reporting to offices that would require such documentation.

Designated personnel are also encouraged to extend the provision of BTI to, and the facilitation of cessation services for, other personnel in the SDO, as practicable, as part of the services offered in the SDO clinic.

2. To ensure that the designated SDO and school non-teaching personnel can effectively perform the abovementioned tasks, SDOs shall ensure that such personnel **possess the following qualifications**:
 - a. Possess basic knowledge and skills related to the delivery of health and/or counseling services (e.g., motivational interviewing, active listening, coaching);
 - b. Have a health background, preferably a health professional or a registered guidance counselor;
 - c. Have undergone training and experience in the provision of BTI, or be willing and available to undergo training on BTI if not previously trained;
 - d. Be willing to undergo a TOT and to conduct roll-out training for other potential school-based BTI providers in their respective jurisdictions;
 - e. Be a non-smoker and non-user of Electronic Nicotine and Non-nicotine Delivery System (ENDS/ENNDS; e.g., vape, e-cigarette), or have already quit smoking or ENDS/ENNDS use for at least one year; and
 - f. Not be affiliated with the tobacco or ENDS/ENNDS industry (e.g., the designated personnel or their immediate family do not own a store that sells tobacco products or a vape shop).
3. Regional Offices (ROs), through designated personnel at the School Health and Nutrition (SHN) Unit at the Education Support Services Division (ESSD), shall **provide necessary support to the SDOs** through quality assurance and monitoring and evaluation. Said personnel, upon proper training, are also encouraged to extend the provision of BTI to, and the facilitation of cessation

services for, other personnel in the RO, as practicable, as part of the services offered in the RO clinic.

4. To support the field in the abovementioned initiatives, the Bureau of Learner Support Services-School Health Division (BLSS-SHD), in coordination with the DOH, shall **organize a series of Basic Training and Training of Trainers (TOT) on BTI**, until every RO and SDO has at least one Trainer who can conduct BTI Trainings for school personnel in their respective jurisdictions.
 - a. **Two batches of a Basic Training** are scheduled in October and in November this year. Priority shall be personnel who have not previously attended any BTI Training. The BLSS-Office of the Director (BLSS-OD) shall issue subsequent memoranda regarding the conduct of the said trainings.
 - b. The **TOT**, exclusively for those who have previously attended a Basic Training and have provided BTI to learners, will be scheduled beginning 2025. TOT completers shall be expected, and provided with necessary support, to train school personnel in the provision of BTI especially to learners.
 - c. In preparation for these trainings, ROs are instructed to submit on or before **August 30, 2024** to the BLSS-SHD (blss.shd@deped.gov.ph), an **updated consolidated list of their designated personnel to provide BTI and facilitate access to other cessation services** using the attached form (**Annex B**).
 - i. The designated personnel's **contact information** is being asked to facilitate dissemination of resources that can support the personnel. A Facebook/Messenger Group may also be created for this purpose; hence, the request for the personnel's Facebook profiles/usernames.
 - ii. Personnel who will declare that they have attended BTI-related trainings attended shall be able to **present certificates of training** when asked to do so before the TOT. Similarly, personnel who will declare that they have practiced provision of BTI shall be able to provide **means of verification** when asked to do so before the TOT.
 - d. BLSS-SHD shall identify the participants to be prioritized in the FY 2024 trainings based on the information to be submitted by the ROs.
5. While BLSS-SHD rolls out BTI trainings, the ROs and the SDOs are encouraged to coordinate similar trainings for their designated personnel as their resources permit, or avail of similar offerings from reliable training providers such as the DOH.

For questions and further clarifications, please contact **Gian Erik M. Adao**, Education Program Specialist II, BLSS-SHD, through email at blss.shd@deped.gov.ph, landline number (02) 8632-9935, or Viber +639684903488.

[BLSS-SHD/GMA]



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DOH QUITLINE

DepED  

YOU CAN QUIT SMOKING AND VAPING TODAY

CONTACT THE DOH QUITLINE
1558

 [FACEBOOK.COM / DOHQUITLINEOFFICIAL](https://www.facebook.com/DOHQUITLINEOFFICIAL)

 **09212039534 SMART / TNT / SUN**
09776277539 GLOBE / TM

For questions about DepEd's Comprehensive Tobacco Control Program,
please contact the Bureau of Learner Support Services-School Health Division (BLSS-SHD)
through email at blss.shd@deped.gov.ph

Annex B

Designated Personnel to Provide BTI and Facilitate Access of DepEd Personnel and Learners to Cessation Services

Data Privacy Notice: DepEd complies with the Data Privacy Act of 2012 and is committed in protecting your privacy. The Bureau of Learner Support Services-School Health Division collects the following personal information for the purpose of documentation and of coordinating the Comprehensive Tobacco Control Program and the activities related to the provision of Brief Tobacco Intervention (BTI) in DepEd. Information collected through this form will be stored for as long as necessary. Relevant information will be shared to the Department of Health as DepEd's partner for the BTI Training. No other information will be shared with other third parties without seeking consent or any legal basis. By submitting this form, personnel concerned consent to the collection, use, and retention of their personal information.

Office	Name of Personnel (As it would appear on a Certificate)	Position Title	Date Started in the Current Position	Contact Information			Underwent BTI-Related Training? (Yes/No)	BTI-Related Trainings Attended (Indicate ALL TRAININGS with certificate issued; write N/A if no training attended yet)		Practiced BTI Provision? (Yes/No)	
				DepEd Email (g@depd.gov.ph)	Contact Number	Facebook Name/@username		Title of Training	Date of Training		Training Provider
c.o. Heliambuwa City	Juanna F. Dela Cruz, RT	Nurse II	April 2, 2018	juanna001.delaacruz	09684903488	Jhuan DC/@JhuanDC88	Yes	WHO e-Learning Course, Training for primary care providers: brief tobacco interventions	April 24-25 2014	WHO	Yes
Koluwagan Province	John P. Cruz, MD	Medical Officer III	November 8, 1986	John005.cruz	(02)-8632-9935	Jr Cruz/@jrcruz	No	Training on Brief Tobacco Information	October 10-12, 2018	DOH Central Office	N/A
Regional Office											
1.											
...											
Schools Division Offices											
2.											
3.											
...											
N											

This is to attest that the above list enumerates all the Personnel Designated to Provide BTI and Facilitate Access to Cessation Services in the Regional Office and all the Schools Division Offices (SDOs) of DepEd-_____, as officially designated by the undersigned and/or their respective Schools Division Superintendents. These coordinators have expressed that they are non-smokers and non-users of Electronic Nicotine and Non-Nicotine Delivery System (ENDS/ENNDS; e.g., vape, e-cigarette) and that they are not affiliated with the tobacco industry.

Approved/ submitted by:

Regional Director's Name and Signature

TRAINING ON BRIEF TOBACCO INTERVENTION

CONCEPT NOTE

I. BACKGROUND

DepEd Order No. 48, s. 2016 or the *Policy and Guidelines on Comprehensive Tobacco Control* provides, among others, that “*DepEd shall make cessation intervention services, particularly brief interventions, available and accessible to students and personnel in need of such services.*”

The DepEd Order defines Cessation Interventions as “*the treatment of tobacco dependence which includes a range of techniques such as motivation, [advice] and guidance, counseling, telephone and internet support, and appropriate pharmaceutical aids all of which aim to encourage and help tobacco users to stop using tobacco and to avoid subsequent relapse.*” Meanwhile, the World Health Organization (WHO) defines brief tobacco intervention (BTI) or “*brief advice*” as “*advice to stop using tobacco, usually taking only a few minutes, given to all tobacco users, usually during the course of a routine consultation or interaction.*”

DO 48, s. 2016 further provides that “*the Department and all schools shall provide training to counselors and guidance teachers for brief cessation interventions for children, adolescents, and adults as well as coordinate with the [Department of Health (DOH)] for assistance.*”

The DOH, holding the over-all technical authority on health as the national health policy-maker and regulatory institution, is DepEd’s strategic partner in the provision of BTI and the conduct of BTI trainings. The DOH, through the Disease Prevention and Control Bureau (DPCB), aims to reduce the demand for tobacco use as stipulated in the WHO Framework Convention on Tobacco Control (FCTC) Section 14. In line with this, the **DOH Administrative Order 2021-0031** titled *Guidelines on the Implementation of Unified and Standardized Tobacco Cessation Services at All Levels of Care*, outlines the services that should be available at different levels of care and the referral of cases with high dependence scores. The DOH-DPCB conducts BTI trainings both virtually, through the DOH Academy, and in-person, for a more interactive learning experience.

DepEd, through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), is working closely with the DOH-DPCB for the conduct of BTI trainings for school health personnel who have been designated as BTI providers in their divisions.¹

II. OBJECTIVES

General Objective: To train the participants on how to provide/ensure the delivery of high-quality BTI to clients that contribute to the reduction of tobacco use and promote public health outcomes.

Specific Objectives:

1. To equip participants with the necessary knowledge and skills to effectively provide BTI

¹ Per OUOPS Memorandum No. DM-OUOPS-2024-09-06681, two batches of BTI are scheduled to be conducted this year. However, in consideration of the ongoing coordination for the activity, it is proposed that the two batches be merged into one.

2. To enhance participants' understanding of the key principles and techniques involved in delivering BTI
3. To provide participants with practical strategies for addressing challenges commonly encountered during the provision of the BTI
4. To foster collaboration and networking among participants to support ongoing improvement and sustainability of the provision of BTI
5. To provide supplementary information on updates regarding chronic obstructive pulmonary disease (COPD), e-cigarette or vaping use-associated lung injury (EVALI), the National Tobacco Prevention and Control Strategy (NTPCS), and updates on the DOH's Smoking Cessation Program

III. PROGRAM DESIGN

A. Availability of Funds

The activity will be charged to LSP FY 2024 Continuing Funds.

B. Target Participants

The total target number of participants for this training is 72 designated BTI providers from selected Schools Division Offices (Annex A).

C. Indicative Program of Activities

The BTI training will be held on November 4-8, 2024 at DepEd Ecotech Center, Cebu City. A more detailed program is attached as Annex B. An overview is presented below:

Time	November 4	November 5	November 6	November 7	November 8
8:00-10:00 am	Travel Time, Registration, and Check-in	MOL, with Pre-Test	MOL	MOL	MOL
10:00 am-12:00 pm		Health Burdens of Tobacco Use	Module 3: Not Ready to Quit		
		Overview of NTPCS '23-30	Module 4: Ready to Quit	Demo and Return Demo (with Snack Break, 10:00-10:15 am)	BTI Provider's Action Plan Preparation
		Snack Break	Snack Break		
		Smoking Cessation Program Overview and Updates	Module 5: Staying Quit/Relapse		
		EVALI and Updates on Vapes	Module 6: Establishing Strong Connection		
		COPD – Clinical Practice Guidelines			
12:00-1:00 pm		Lunch Break			
1:00-3:00 pm	Opening, Training Norms, and Overview of Tobacco Control in DepEd	Smoking in Children and Adolescents	Post-Test	Demo and Return Demo – Cont'd (with Snack Break, 3:00 – 3:15 pm)	Travel Time
		Tobacco Control in Children and Adolescents	Best Practices in Cessation Services		
			DOH Quitline		
3:00-5:00 pm		Snack Break	Contextualizing BTI for Children and Adolescents		
		Module 1: Building Momentum	Tobacco Use as a Child Protection Issue		
		Module 2: BTI Essentials)	Mechanics for Skills Demo		

Following are the main features of the training's program:

1. **Adopted to DepEd's context.** The training adopts the six standard BTI modules of the DOH. While these modules have been developed primarily with adults in mind, the training has been designed to ensure that the module content is contextualized for DepEd and its young learners. In particular:
 - a. The modules are sandwiched with topics that provide DepEd's and young people's context immediately before and after the delivery of the modules.
 - i. Lectures on smoking and tobacco control in children and adolescents are scheduled before Module 1.
 - ii. Lectures on contextualizing BTI for children and adolescents and on tobacco use as a child protection issue by child and adolescent health experts and by DepEd's Learner Rights and Protection Office (LRPO), respectively, are scheduled after Module 6 (following some bonus topics on best practices in BTI and the DOH Quitline). This is also to contextualize the skills demonstration scheduled after all the modules.
 - b. The child and adolescent health experts, who have been invited to serve as resource persons (RPs) in the abovementioned topics, shall stay throughout the delivery of the six modules, and to provide a short "contextualizing input" at the end of each module.
 - c. After the standard skills demonstration and return demonstrations for the required scenarios for the modules, there will be a demonstration of what it is like to facilitate BTI with children and adolescents. This connects to the earlier lectures on smoking and tobacco control in, and contextualizing BTI for, children and adolescents.
2. **Packaging the training for future runs.** The training will be documented with the intent of sharing it to DepEd's trained BTI providers (including previously trained personnel) for regular reference during their BTI practice (e.g., uploaded to DepEd's learning management system) and/or to possibly develop a BTI training package that is contextualized for children and adolescents, for possible future runs of BTI trainings in DepEd beginning 2025. This shall include quality video-recording of the lectures and the skills demonstration to be coordinated with DepEd's Public Affairs Service (PAS). Other Central Office (CO) personnel (e.g., from the Bureau of Human Resource and Organizational Development [BHROD] and/or from the National Educators' Academy of the Philippines [NEAP]) will be invited as well, in preparation for such possible training package development.
3. **Established evidence of learning.** As agreed with the DOH, the following guidelines shall be observed when issuing certificates for the training:
 - a. **Certificate of Completion**, co-signed by the DOH and by DepEd, will be issued to those who will be able to: (i) attend all days of the training proper; (ii) get at least 80% of the post-test (with one option for a *re-take* during the training); (iii) pass the assessment of the required return demonstration; and (iv) submit an Action Plan. This may be issued after the training.
 - b. **Certificate of Participation**, signed by DepEd, will be issued to those who will attend the training but miss or fail to accomplish any of the abovementioned requirements.
 - c. **Certificate of Attendance** will be provided by BLSS-SHD to all who will attend the training, based on the actual days that they will be present.

IV. PERSONS INVOLVED

A. Program Management Team (PMT)

No.	Name	Role	Responsibilities
1	Gian Erik M. Adao <i>Education Program Specialist II</i> <i>(or alternate permanent BLSS-SHD personnel)</i>	PMT Lead	<ul style="list-style-type: none"> • Lead the activity planning (e.g., setting objectives, designing work plan, identifying/coordinating with stakeholders) • Oversee necessary administrative and logistical preparations • Serve as RP on DepEd-related topics • Oversee the preparation of post-activity documentation • Facilitate the post-activity evaluation of the PMT • Ensure integration of the activity's outputs into the overall school health programming for tobacco control
2	Dave R. Velasco <i>Administrative Assistant V (Onsite)</i> Carmella Joyce L. Mergenio <i>Technical Assistant II (Preparations)</i>	Lead Secretariat	<ul style="list-style-type: none"> • Assist the Lead in preparing administrative and financial documents • Assist the Lead in handling correspondences including but not limited to invitations, memoranda, advisories, and activity briefers, among others • Assist the Lead in organizing and coordinating meetings with stakeholders (e.g., PMT, RPs) • Assist the Lead in logistical preparations (e.g., coordinating with venue, setting up venue, distribution of participants' kits) • Monitor and report actual attendance during the activity
3	Jordan P. Concepcion <i>Technical Assistant II</i>	Documenter	<ul style="list-style-type: none"> • Assist the Lead in preparing a comprehensive documentation of the activity through post-activity report • Assist the Lead in preparing pre- and post-tests, and feedback forms • Assist the Lead in collecting, analyzing, and storing data gathered from the activity (e.g., pre- and post-tests)

No.	Name	Role	Responsibilities
4	Clarissa F. Gabis <i>Technical Assistant II (Onsite)</i>	Secretariat Support	<ul style="list-style-type: none"> Assist the Lead Secretariat in preparing administrative and financial documents; in handling correspondences; in organizing and coordinating meetings with stakeholders; and in logistical preparations Assist in monitoring and reporting actual attendance during the activity
5	Jon Jovi O. Osdaña <i>Technical Assistant II</i>	Tech Support/ Documentation Support	<ul style="list-style-type: none"> Assist the Lead particularly in the necessary coordination with PAS for the video-recording of all lectures and demonstrations Take charge of all tech-related concerns

B. Resource Persons (RPs), Assessor-Evaluators (AEs), and Others Involved

The BLSS-SHD is coordinating closely with the DOH-DPCB for the identification of/coordination with/invitation to the appropriate RPs for the training topics and the BTI AEs (**Annex C**).

Below is the summary of those involved in the activity:

Category ^[1]	No.
PMT ^[2]	5
Invited CO Personnel (e.g., PAS, BHROD, NEAP)	6
CO RPs	1
Other RPs	9
AEs ^[3]	12
Regional Participants (Designated BTI Providers)	72
Total	105

^[1] The actual number of persons involved per category may change depending on availability and changes to the program, if any

^[2] One (1) PMT member is also an RP

^[3] Five (5) AEs are also RPs; one (1) AE is assigned to every six (6) participants

Prepared by:

GIAN ERIK M. ADAO
EPS II, BLSS-SHD

Reviewed by:

DR. MARIA CORAZON C. DURLAO *for*
Chief Health Program Officer, BLSS-SHD

Recommending Approval:

DR. MIGUEL ANGELO S. MANTARING
Director IV, BLSS

Approved by:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

Annex A

List of Participants

Region	No. of Designated BTI Providers
NCR	4
CAR	4
Region I	4
Region II	4
Region III	5
Region IV-A	6
MIMAROPA	4
Region V	4
Region VI	6
Region VII	5
Region VIII	4
Region IX	4
Region X	4
Region XI	4
Region XII	4
Caraga	4
BARMM	2
Total	72

The list of pre-registered participants may be accessed at:
<https://bit.ly/depedbtraining2024preregdpax>

Annex B

Indicative Program of Activities

Time	Activity	Person/Office Responsible
November 4, 2024 (Monday)		
-	Arrival of Participants	-
1:00 PM – 2:00 PM	Registration of Participants	Program Management Team (PMT)
2:00 PM – 3:00 PM	Opening <ul style="list-style-type: none"> • National Anthem • Ecumenical Prayer • Messages 	PMT Atty. Revsee A. Escobedo <i>Undersecretary for Operations</i> Dr. Dexter A. Galban <i>Assistant Secretary for Operations- Learner Support Services</i> Dr. Ma. Elizabeth Caluag <i>Chief, Non-Communicable Diseases Prevention and Control Division, DOH-DPCB</i>
3:00 PM – 3:15 PM	Snack Break	-
3:15 PM – 3:30 PM	Training Norms	PMT
3:30 PM – 4:30 PM	Overview of Tobacco Control in DepEd	Gian Erik M. Adao <i>Education Program Specialist (EPS) II, BLSS-SHD</i>
4:30 PM – 5:00 PM	Clearing House	PMT
November 5, 2024 (Tuesday)		
8:00 AM – 8:20 AM	Management of Learning	PMT
8:20 AM – 8:40 AM	Pre-Test	DOH-DPCB
8:40 AM – 9:00 AM	Health Burdens of Tobacco Use	Bryan Kenneth C. Medina <i>DOH-DPCB</i>
9:00 AM – 10:00 AM	Overview of the National Tobacco Prevention and Control Strategy (NTPCS) 2023-2030	Dr. Ria Tan (or alternate, to be determined [TBD]) <i>DOH-Health Promotion Bureau (HPB)</i>
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 10:50 AM	Smoking Cessation Program Overview and Updates	Dr. Ronaldo Quintana <i>DOH-DPCB</i>
10:50 AM – 11:25 AM	EVALI and Updates on Vapes	Resource Person (RP) <i>Philippine College of Chest Physicians (PCCP)</i>
11:25 AM – 12:00 PM	COPD – Clinical Practice Guidelines	-
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 2:00 PM	Smoking in Children and Adolescents	RP <i>Society of Adolescent Medicine of the Philippines, Inc. (SAMPI)</i>
2:00 PM – 3:00 PM	Tobacco Control in Children and Adolescents	RP <i>Philippine Ambulatory Pediatric Association, Inc. (PAPA)</i>
3:00 PM – 3:15 PM	Snack Break	-

Time	Activity	Person/Office Responsible
3:15 PM – 3:50 PM	MODULE 1 Building Momentum	Mr. Peejay Gonzales DOH-Center for Health Development (CHD) MIMAROPA
3:50 PM – 4:00 PM	“Contextualizing Input” for Module 1	Child and Adolescent Health Experts Dr. Ron Allan C. Quimado RP, SAMPI RP, PAPA RP, <i>Philippine Pediatric Society (PPS)</i>
4:00 PM – 4:40 PM	MODULE 2 BTI Essentials	Ms. Angelle Brook Cejudo DOH-CHD Region VII
4:40 PM – 4:50 PM	“Contextualizing Input” for Module 2	Child and Adolescent Health Experts
4:50 PM – 5:00 PM	Clearing House	PMT
November 6, 2024 (Wednesday)		
8:00 AM – 8:20 AM	Management of Learning	PMT
8:20 AM – 9:00 AM	MODULE 3 Not Ready to Quit	Dr. Junjie Zuasula <i>Freelance BTI Trainer</i> (or) Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>Bangko Sentral ng Pilipinas (BSP)</i>
9:00 AM – 9:10 AM	“Contextualizing Input” for Module 3	Child and Adolescent Health Experts
9:10 AM – 9:50 AM	MODULE 4 Ready to Quit	Dr. Junjie Zuasula <i>Freelance BTI Trainer</i> (or) Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>BSP</i>
9:50 AM – 10:00 AM	“Contextualizing Input” for Module 4	Child and Adolescent Health Experts
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 10:55 AM	MODULE 5 Staying Quit or Relapse	Dr. Junjie Zuasula <i>Freelance BTI Trainer</i> (or) Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>BSP</i>
10:55 AM – 11:05 AM	“Contextualizing Input” for Module 5	Child and Adolescent Health Experts
11:05 AM – 11:50 AM	MODULE 6 Establishing Strong Connection	Ms. Angelle Brook Cejudo DOH-CHD Region VII
11:50 AM – 12:00 PM	“Contextualizing Input” for Module 6	Child and Adolescent Health Experts
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 1:30 PM	Post-Test	DOH-DPCE
1:30 PM – 2:10 PM	Best Practices in Cessation Services	Dr. Greg Suarez II <i>BTI Assessor – Evaluator</i> <i>BSP</i>
2:10 PM – 3:00 PM	DOH Quitline	Dr. Jessica Catalan <i>Lung Center of the Philippines (LCP)</i>

Time	Activity	Person/Office Responsible
3:00 PM – 3:15 PM	Snack Break	-
3:15 PM – 4:00 PM	Contextualizing BTI for Children and Adolescents	RP PPS
4:00 PM – 4:45 PM	Tobacco Use as a Child Protection Issue	Resource Person DepEd LRPO
4:45 PM – 4:50 PM	Mechanics for Skills Demonstration	DOH-DPCB
4:50 PM – 5:00 PM	Clearing House	PMT
November 7, 2024 (Thursday)		
8:00 AM – 8:20 AM	Management of Learning	PMT
8:20 AM – 10:00 AM	Skills Demonstration (Demo) and Return Demo	BTI Assessor-Evaluators (AEs) Dr. Ron Quintana Dr. Greg Suarez II Mr. James Ryan Molina Mr. Israel Dakila Ronquillo Mr. Bryan Kenneth C. Medina Ms. Naida Macapallag Ms. Angelie Brook Cejudo Mr. Peejay Gonzales Additional four (4) AEs (TBD)
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 12:00 PM	Continuation of Skills Demo and Return Demo	BTI Assessor-Evaluators
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 3:00 PM	Continuation of Skills Demo and Return Demo	BTI Assessor-Evaluators
3:00 PM – 3:15 PM	Snack Break	-
3:15 PM – 4:05 PM	Continuation of Skills Demo and Return Demo	BTI Assessor-Evaluators
4:05 PM – 4:50 PM	Demonstration of Facilitating BTI with Children and Adolescents	Child and Adolescent Health Experts
4:50 PM – 5:00 PM	Clearing House	PMT
November 8, 2024 (Friday)		
8:00 AM – 8:30 AM	Management of Learning	PMT
8:30 AM – 9:30 AM	Promoting BTI and Tobacco Control	Dr. Ria Tan (or alternate) DOH-HPB
9:30 AM – 10:00 AM	Overview of the BTI Provider's Action Plan	BLSS-SHD
10:00 AM – 10:15 AM	Snack Break	-
10:15 AM – 11:00 AM	Action Plan Preparation	All Regions
11:00 AM – 11:30 AM	Presentation of Selected Action Plans	Selected Regions
11:30 AM – 12:00 PM	Closing <ul style="list-style-type: none"> • Message • Awarding of Certificates • Photo Ops 	Dr. Miguel Angelo S. Mantaring Director IV, BLSS PMT

Annex C

List of Resource Persons (RPs) and BTI Assessor-Evaluators (AEs)

Agency/ Organization	Name	Role		Topic (for RPs)
		AE	RP	
DepEd	-	High level official/senior personnel	-	Message(s) during the Opening/Closing Program
	-	Invited CO personnel	-	Inputs during the discussions
	1	Gian Erik M. Adao ⁽¹⁾	✓	<ul style="list-style-type: none"> Tobacco Control in DepEd DepEd BTI Provider's Action Plan Preparation
DOH-DPCB	2	To Be Determined (TBD), LRPO	✓	Tobacco Use as a Child Protection Issue
	3	Dr. Ma. Elizabeth I. Caluag	✓	Message during the Opening Program
	4	Dr. Ronaldo R. Quintana	✓	Smoking Cessation Program Overview and Updates
	5	Dr. Ron Allan C. Quimado	✓	"Contextualizing Inputs" Across Modules 1-6
	6	Mr. James Ryan Molina	✓	
	7	Mr. Israel Dakila Ronquillo	✓	
	8	Mr. Bryan Kenneth C. Medina	✓	Health Burdens of Tobacco Use
DOH-HPS	9	Ms. Naida Macapallag	✓	
	10	Dr. Ria Tan/TBD	✓	<ul style="list-style-type: none"> Overview of the NTPCS 2023-2030 Promoting BTI and Tobacco Control
DOH CHD-Region VII	11	Ms. Angelie Brook Cejudo	✓	<ul style="list-style-type: none"> Module 2: BTI Essentials Module 6: Establishing Strong Connections
	12	Mr. Filman P. Erobo	✓	
DOH CHD MIMAROPA	13	Mr. Peejay Gonzales	✓	Module 1: Building Momentum
TBD ⁽²⁾	14	TBD ⁽³⁾	✓	
	15	TBD ⁽³⁾	✓	
	16	TBD ⁽³⁾	✓	
LCP	17	Dr. Jessica Catalan	✓	DOH Quitline
BSP	18	Dr. Greg Suarez II ⁽⁴⁾	✓	Best Practices in Cessation Services
PCCP	19	TBD	✓	<ul style="list-style-type: none"> EVALI and Updates on Vapes COPD Clinical Practice Guidelines
SAMPI	20	TBD ⁽⁴⁾	✓	Smoking in Children and Adolescents
PAPA	21	TBD ⁽⁴⁾	✓	Tobacco Control in Children and Adolescents
PPS	22	TBD ⁽⁴⁾	✓	Contextualizing BTI for Children and Adolescents
N/A	23	Dr. Junjie Zuasula	✓	<ul style="list-style-type: none"> Module 3: Not Ready to Quit Module 4: Ready to Quit Module 5: Staying Quit/Relapse
		TOTAL	12	16

⁽¹⁾ Or alternate permanent BLSS-SHD personnel

⁽²⁾ Additional DOH-CHD personnel to serve as AEs, to be determined by the DOH-DPCB

⁽³⁾ Alternate RP for Modules 3-5

⁽⁴⁾ Expected to stay throughout the training for the "contextualizing inputs" across modules 1-6, and the demonstration of BTI provision for children and adolescents



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

SAFEGUARDING GUIDELINES

Training on Brief Tobacco Intervention

To ensure that everyone enjoys a secure and supportive environment, we have established comprehensive safeguarding guidelines. This aims to ensure the safety, well-being, and protection of all. This applies to all participants, including resource speakers, and the program management team. Please read and adhere to the following guidelines:

I. Safe Interactions During the Training

- a. Everyone shall ensure that respectful, non-violent, and non-sexualized interactions are observed during the Training. The use of foul and vulgar language is prohibited.
- b. Everyone is highly required to observe the following:
 - i. They should not share a room with the opposite gender unless consent has been properly obtained.
 - ii. They should not do the following as provided by Republic Act No. 113113 or the "Safe Spaces Act":
 1. Any acts such as cursing, wolf-whistling, catcalling, leering and intrusive gazing, taunting, pursuing, unwanted invitations, misogynistic, transphobic, homophobic and sexist slurs, persistent unwanted comments on one's appearance, relentless requests for one's personal details such as name, contact and social media details or destination, the use of words, gestures or actions that ridicule on the basis of sex, gender or sexual orientation, identify and/or expression including sexist, homophobic and transphobic statements and slurs, the persistent telling of sexual jokes, use of sexual names, comments and demands, and any statement that has made an invasion on a person's personal space or threatens the person's sense of personal safety;
 2. Acts such as making offensive body gestures at someone, and exposing private parts for the sexual gratification of the perpetrator with the effect of demeaning, harassing, threatening, or intimidating the offended party including flashing of private parts, public masturbation, groping, and similar lewd sexual actions;
 3. Acts such as stalking, and any of the acts mentioned in (a) and (b), when accompanied by touching, pinching or brushing against the body of the offended person; or any touching, pinching, or brushing against the genitalia, face, arms, anus, groin, breasts, inner thighs, face, buttocks or any part of the victim's body even when not accompanied by acts mentioned in (a) and (b); and
 4. Gender-based online sexual harassment acts that include acts that use information and communications technology in terrorizing and intimidating victims through physical, psychological, and emotional threats, unwanted sexual misogynistic, transphobic, homophobic, and sexist remarks

- and comments online whether publicly or through direct and private messages, invasion of victim's privacy through cyberstalking and incessant messaging, uploading and sharing without the consent of the victim, any form of media that contains photos, voice, or video with sexual content, any unauthorized recording and sharing of any of the victim's photos, videos, or any information online, impersonating identities of victims online or posting lies about victims to harm their reputation, or filing, false abuse reports to online platforms to silence victims.
- iii. They should maintain a safe and appropriate distance from one another.

II. Resource Persons

- a. Resource Persons shall ensure that the visuals, words, and content presented are appropriate, and follow the principles of non-discrimination, gender sensitivity, and inclusivity.
- b. Resource Persons will have to acknowledge the diversity of the participants and be sensitive about this.
- c. If a certain topic discusses violence or any potentially distressing content, a trigger warning shall be placed at the start of the presentation.
- d. Resource Persons shall also pay special attention to the language, ensuring that this is safe for all participants.

III. Reporting Safeguarding Concerns during the Training

- a. If anyone wants to report a safeguarding concern while the Training is ongoing, he or she may approach any of the program management team.
- b. If anyone experiences distress or any protection concern during the Training, he/she may approach any of the program management team.

For cases or safeguarding concerns, please contact:

Gian Erik M. Adao

Education Program Specialist II, BLSS-SHD

gian.adao@deped.gov.ph