



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 3, 2024

REGIONAL MEMORANDUM
 No. **1195** s. 2024

UPDATING THE PROFILES OF SCHOOLS WITH INCONSISTENT NAMES REGISTERED IN THE UNIFIED ACCOUNTS CODE STRUCTURE (UACS) REPOSITORY AND THE ELECTRONIC BASIC EDUCATION INFORMATION SYSTEM (EBEIS)

To: Schools Division Superintendents
 Regional Office Division Chiefs
 Public Elementary and Secondary School Heads
 All Others Concerned

- Schools listed in Google Sheet <https://bit.ly/UACSVsBEIS> have discrepancies between their registered names in the Unified Accounts Code Structure (UACS) and the Electronic Basic Education Information System (EBEIS). Immediate action is necessary to ensure consistency across all educational information systems.
- The online spreadsheet provides instructions on how schools can update their profiles. If the action requires updating the school name in the EBEIS, the Regional and Division Planning Officers shall implement the necessary changes. If the action states submit legal basis, the school's name must be verified through one of the following official documents, which should be uploaded to the same link:
 - Regional Memorandum
 - House Bill/Republic Act
 - Municipal/City Ordinance
- The Quality Assurance Division (QAD) shall ensure the validity of the uploaded legal documents and make necessary recommendations to Finance Division for the correction of school names in the UACS.
- Schools with no supporting documents must coordinate with QAD for proper guidance and assistance.
- Immediate dissemination of and compliance with this Memorandum are desired.



[Signature]
EVELYN R. FETALVERO CESO III
 Regional Director

Enclosures: None

References: As stated by: *[Signature]*

To be indicated in the Perpetual Index under the following subjects:



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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

EBEIS	SCHOOL NAME	UACS
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PPRD-RCB



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