



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 21, 2024

REGIONAL MEMORANDUM
 No. **1306** s. 2024

**CRAFTING OF THE ANNUAL IMPLEMENTATION PLANS
 FOR FISCAL YEAR 2025 OF PUBLIC SCHOOLS**

To: Schools Division Superintendents
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This Office, through the Policy, Planning, and Research Division (PPRD), reminds the submission of the FY 2025 Annual Implementation Plan (AIP) of all public elementary and secondary schools to their respective Schools Division Offices (SDOs). The schedule and deadline of which shall be determined by the SDOs.

2. The 2025 AIPs of the schools must:
- a) reflect the Key Result Areas (KRAs) of the school heads aligned to the SBM Dimensions, as is provided by DepEd Order No. 7, s. 2024 and DepEd Memorandum DM-OUHROD-2024-0586;
 - b) include both funded and non-funded activities; and
 - c) observe the guidelines in crafting annual operational plans, specifically on the outputs, activities, indicators, and physical and financial targets, in preparation for the implementation of school-level Program Management Information System, pursuant to DepEd Order No. 11, s. 2021.

3. Relative to this, an online orientation on the crafting of the 2025 AIP of schools using a unified template is set on Tuesday, October 22, 2024, 1:00 p.m. to 4:00 p.m., through this link: bit.ly/SH8AIP2025.

4. Participants to this online orientation are as follows:

Unit	Pax
Division Office	Senior Education Program Specialist – Planning
	Senior Education Program Specialist – M&E
	Public Schools District Supervisors
Schools	School Heads of Secondary Schools
	School Heads of Central Elementary Schools

5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO III
 Regional Director



Enclosure: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ANNUAL IMPLEMENTATION PLAN

PPRD-MBG

