



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

INVITATION TO BID

PROCUREMENT FOR THE RENOVATION OF THE ASSET MANAGEMENT STOCK ROOM OF DEPED REGIONAL OFFICE VIII

1. The Department of Education Regional Office VIII, through **General Appropriations Act CY 2023** intends to apply the sum **One Million Four Hundred Ninety-One Thousand, Nine Hundred Forty-Six and 32/100 Pesos Only (P1,491,946.32)**, being the **Approved Budget for the Contract (ABC)** for the **Procurement for the Renovation of the Asset Management Stock Room of DepEd Regional Office VIII**. Bids received in excess of the ABC shall automatically be rejected in accordance with Sec. 31.1 of the Revised IRR of RA 9184 at bid opening.

QTY.	UNIT	DESCRIPTION	DURATION	ABC	BID DOCS PRICE
1	LOT	Procurement for the Renovation of the Asset Management Stock Room of DepEd Regional Office VIII	90 CD	₱1,491,946.32	₱5,000.00

Inclusive within the Project Scope but not limited to;

1. General Requirements
2. Concreting Works
3. Rebar Works
4. Masonry Works
5. Doors and Windows
6. Steel Works
7. Roofing Works
8. Carpentry Works
9. Painting Works
10. Electrical Works
11. Direct and Indirect Works
 - a. Overhead Expenses
 - b. Contingencies
 - c. Miscellaneous
 - d. Contractor's Profit

Important Note/s:

1. Supplier shall refer to Section VI - Specifications, Section VII - Drawings, and Section VIII - Bill of Quantities, for details on the scope of the project, floor plans, layout/illustration, detailed estimates etc.



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-4625
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph



2. Additional contract documents relevant to the project are required by the Procuring Entity and shall be submitted by the successful bidder within ten (10) calendar days from successful bidder's receipt of the Notice of Award, such as:
 - a. Construction Schedule and S-curve;
 - b. PERT/CPM;
 - c. Manpower Schedule;
 - d. Construction Methods;
 - e. Equipment Utilization Schedule, and
 - f. Construction Safety and Health Program approved by the Department of Labor and Employment
3. Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Administrative Division (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-4625, E-mail address: admin.region8@deped.gov.ph.

2. The Department of Education, Regional Office VIII now invites bids for the **Procurement for the Renovation of the Asset Management Stock Room of DepEd Regional Office VIII**. Bidders should have completed, within the last Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Department of Education Regional Office VIII and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m.

5. A complete set of **Bidding Documents may be acquired by the interested bidders on the day it is published in PhilGEPS, in DepEd Regional Office No. VIII, BAC Secretariat, located at Government Center, Candahug, Palo, Leyte, and DepEd Regional Office No. VIII website, region8.deped.gov.ph** and upon payment of the applicable fee for Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount indicated in the Table in Paragraph 1. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person to **the DepEd Regional Office No. VIII Cashier**.

Prospective bidders who intend to **purchase the bidding documents through online banking**, deposit may be done through:

PHILIPPINE VETERANS BANK

Account Name: DepEd RO 8

No.	Fund	Account Number
1.	SEMINAR	0025-002137-001

A scanned copy of the deposit slip together with the accomplished Bidders Information Sheet shall be sent to the BAC Secretariat (bac.region8@deped.gov.ph), and the official payment receipt with the Bid Documents shall be sent to the bidder through email.

Bidding Documents may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided Bidders shall pay the non-refundable fee for the Bidding Documents.

6. The Department of Education, Regional Office VIII will hold a **Pre-Bid Conference on December 9, 2024, 1:30 PM** at the **DepEd Regional Office VIII, Candahug, Palo, Leyte**, through video conferencing via **MICROSOFT TEAMS**, which shall be open to prospective bidders. Physical appearance is also allowed.

7. **Bids must be received by the BAC Secretariat, DepEd Regional Office VIII, Candahug, Palo, Leyte 6501** either through manual/physical submission or through courier **on or before 10:00 a.m. of December 23, 2024**. Late Bids shall not be accepted.

8. **All bids must be accompanied by a Bid Securing Declaration, or any form of Bid Security** and amount indicated in ITB Clause 14.

9. **Bid opening shall be on December 23, 2024, 10:15 AM at the DepEd Regional Office VIII, Candahug, Palo, Leyte.**

10. Participants are informed that the **Pre-Bid Conference and Opening of Bids shall be broadcasted/shared** to prospective bidders who wish to attend the said procurement activities online, **via Microsoft Teams**. Hence, **interested bidders shall provide** the BAC Secretariat (bac.region8@deped.gov.ph) **their respective Gmail addresses at least one (1) day before, so that they can join the procurement videoconference(s)**. Physical appearance is also allowed.

ACTIVITY	DATE & TIME OF CONDUCT	VENUE
Pre-Bid Conference	December 9, 2024 1:30 Pm	DepEd Regional Office VIII, Candahug, Palo, Leyte
Opening of Bids	December 23, 2024 10:15 Am	Candahug, Palo, Leyte

11. The Department of Education, Regional Office VIII reserves the right to reject any and all bids, declare a failure of bidding, or not award a contract at any time prior to contract award, in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.


12. For further information, please refer to:

RACHEL R. CUEVAS
Head, BAC Secretariat
DepEd Regional Office VIII
Government Center, Candahug, Palo, Leyte
Tel. No. (053) 832-4625
E-Mail: *bac.region8@deped.gov.ph*

Prepared by:


RACHEL R. CUEVAS
EPS, Quality Assurance Division
Head, BAC Secretariat

Concurred:


ROSEMARIE M. GUINO
Chief, Administrative Division
End User / Proponent

Approved:


RONELO AL K. FIRMO, CESO IV
Assistant Regional Director
BAC Chairman