



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 18, 2024

REGIONAL MEMORANDUM

No. **1459** s. 2024

**DOWNLOADING OF THE FY 2024 SPECIAL NEEDS EDUCATION (SNED)
PROGRAM SUPPORT FUNDS TO THE RECIPIENT
DIVISIONS AND SCHOOLS**

To: Schools Division Superintendents
All Others Concerned

1. Attached is DM-CT-2024-22 dated June 25, 2024 from the Office of the Undersecretary for Curriculum and Teaching, announcing the recipients of the 2024 SPED PSF which shall be downloaded to the respective divisions and implementing schools following the attached budget allocation.
2. As stipulated in DepEd Order No. 42, s. 2021 and as amended by DepEd Order No. 18, s. 2022, the recipient divisions and schools are directed to observe the guidelines and procedures on the utilization of the said funds based on the eligible expenses to ensure that the objectives of the program will be realized.
3. For this fiscal year, the divisions are advised to prioritize the utilization of funds for monitoring and evaluation of the program and conduct of trainings on SPED content and pedagogy, use of the Filipino Sign Language (FSL), development of the Individualized Education Plan (IEP), and use of the Multi-factored Assessment Tool (MFAT) while the schools are reminded to give emphasis on formal assessment and rehabilitation of learners with disabilities (LWDs) and acquisition of specialized devices and equipment for instructional purposes.
4. In view of this, the Regional Office, through the Finance Division and Curriculum and Learning Management Division (CLMD), shall download a total amount of **Fourteen Million Nine Hundred Eighty-Nine Thousand Pesos (Php 14,989,000.00)** to the 13 Schools Divisions as indicated in Enclosure A (Summary of the 2024 SNED PSF Budget Allocation for the Recipient Schools Divisions Offices and Implementing Schools).
5. The said amount shall be taken from the SNED Funds under Sub-Allotment Release Order No. OSEC-8-24-5157 dated July 18, 2024 which shall be valid for utilization until December 31, 2025.
6. The Schools Divisions Superintendents, with the help of the Division SNED Supervisors, shall see to it that the recipients, particularly the field schools, shall be oriented and given technical assistance on the proper utilization and liquidation the said funds.

7. To ensure easier tracking and proper utilization of funds, only one utilization report template attached in Enclosure B shall be used by all recipient divisions and schools.

8. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

LEARNERS WITH DISABILITIES
PROGRAM SUPPORT FUNDS
SPECIAL NEEDS EDUCATION PROGRAM

CLMD-DME



Enclosure A to Regional Memorandum No. **1459**s. 2024

SUMMARY OF THE FY 2024 SNED PROGRAM SUPPORT FUNDS BUDGET ALLOCATION FOR THE RECIPIENT SCHOOLS DIVISION OFFICES AND IMPLEMENTING SCHOOLS

SCHOOLS DIVISION	SDO PSF	NO. OF ES	ELEMENTARY PSF	NO. OF JHS	JHS PSF	NO. OF SHS	SHS PSF	TOTAL
Baybay City	85,000.00	30	250,000.00	3	12,000.00	1	3,000.00	350,000.00
Biliran	85,000.00	31	610,000.00	11	53,000.00	7	21,000.00	769,000.00
Borongan City	85,000.00	14	160,000.00	3	46,000.00	1	3,000.00	294,000.00
Calbayog City	85,000.00	33	330,000.00	12	53,000.00	3	9,000.00	477,000.00
Catbalogan City	85,000.00	13	200,000.00	3	12,000.00	1	3,000.00	300,000.00
Eastern Samar	85,000.00	96	680,000.00	16	57,000.00	9	33,000.00	855,000.00
Leyte	85,000.00	303	2,930,000.00	56	316,000.00	20	66,000.00	3,397,000.00
Maasin City	85,000.00	43	700,000.00	15	159,000.00	4	15,000.00	959,000.00
Northern Samar	85,000.00	198	1,660,000.00	38	362,000.00	13	56,000.00	2,163,000.00
Ormoc City	85,000.00	74	2,355,000.00	21	342,000.00	8	24,000.00	2,806,000.00
Samar	85,000.00	80	535,000.00	17	154,000.00	5	15,000.00	789,000.00
Southern Leyte	85,000.00	62	730,000.00	19	74,000.00	3	9,000.00	898,000.00
Tacloban City	85,000.00	30	680,000.00	8	144,000.00	2	23,000.00	932,000.00
	1,105,000.00	1,007	11,820,000.00	222	1,784,000.00	77	280,000.00	14,989,000.00

Enclosure B to Regional Memorandum No. _____ s. 2024

FY 2024 SNED PSF UTILIZATION REPORT			
Objects of Expenditures Itemized per Category of Eligible Expense	Allocated Amount	Utilized Amount	Remaining Amount <i>(Includes both Unobligated and Obligated Amount that have not been paid yet)</i>
A. SDOs (This refers only to the SDO SNED PSF)			
M&E of the SPED Program			
Attendance to Trainings/Activities on SNED and inclusive education			
Advocacy Programs and other related expenses			
TOTAL AMOUNT FOR THE SDO	0.00	0.00	0.00
B. SCHOOLS (This should correspond to the total amount of downloaded PSF for ALL the schools with tagged LWDs in the division)			
Formal Assessment or Rehabilitation of LWDs			
Acquisition of specialized materials or devices for instructional purposes			
Attendance to trainings/activities on SPED and inclusive education			
Immersion of LWDs and participation to sports, academic, and co-curricular activities			
Communication expenses of SPED implementers			
TOTAL AMOUNT FOR THE SCHOOLS	0.00	0.00	0.00
C. TEVs (This is the separate total amount downloaded to the SDO for travel reimbursement to national and regional activities from time to time , if there is any)			
Total Claims for TEV			
TOTAL AMOUNT FOR TEVs	0.00	0.00	0.00
D. PSF FOR ILRC CONVERSION (This refers to the total amount downloaded to the pilot SDO with identified school for the conversion to ILRC, if any)			
Phase 1 Downloading (Repair/Construction)			
Phase 2 Downloading (Purchase of Equipment & Facilities)			
TOTAL AMOUNT FOR ILRC	0.00	0.00	0.00



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

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PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA342 310300100005000 - Current Appropriations Special Needs Education Program		REFERENCE: FY 2024 GAAAO dated 25/12/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-5157
FUND CODE: 01101101		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 18-Jul-24
ORGANIZATION CODE: 070010100000			FISCAL YEAR: FY 2024
PURPOSE: <i>Program Support Funds for Special Needs Education Program implementing Deped Schools and Offices.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	28,089,000.00
AMOUNT IN WORDS: *** Twenty Eight Million Eighty Nine Thousand Pesos Only ***			Total: <u>28,089,000.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations

CERTIFIED CORRECT:

[Signature]
CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:

[Signature]
ANGALYN M. SEVILLA
Undersecretary for Finance