



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 20, 2024

REGIONAL MEMORANDUM
CLMD-2024- 1473

**DOWNLOADING OF TRAVEL REIMBURSEMENT TO THE PARTICIPANT
WHO ATTENDED THE DEVELOPMENT AND FINALIZATION OF
ESSENTIAL ADAPTIVE CURRICULUM FOR LEARNERS
WITH SEVERE TO PROFOUND DISABILITIES**

To: Schools Division Superintendent } Division of Calbayog City
Division SNED Supervisor
All Others Concerned

1. In compliance with DepEd Memorandum DM-CT-2024-338 dated September 4, 2024 which authorized the conduct of the **Development and Finalization of Essential Adaptive Curriculum for Learners with Severe to Profound Disabilities** on September 23-27, 2024 and October 21-25, 2024 at the Great Eastern Hotel, Quezon City, this Office, through the Curriculum and Learning Management Division and Finance Division, shall download funds to the Division of Calbayog City to enable the travel reimbursement of the participant who attended the activity.

2. Anent to this, a sum of **Fifty Thousand Pesos (Php 50,000.00)** taken from two fund sources, shall be downloaded to Ms. Irene Jalayajay, SPET II, Calbayog City SPED Center, Division of Calbayog City based on the following details:

ACTIVITY	DATES AND VENUE	AMOUNT AND FUND SOURCE
Development of Essential Adaptive Curriculum for Learners with Severe to Profound Disabilities	September 23-27, 2024, Great Eastern Hotel, Quezon City	27,560.00 SARO No. OSEC-8-24-5190
Finalization of Essential Adaptive Curriculum for Learners with Severe to Profound Disabilities	October 21-25, 2024, Great Eastern Hotel, Quezon City	22,440.00 SARO No. OSEC-8-24-6482
TOTAL AMOUNT FOR DOWNLOADING		50,000.00

3. In case the downloaded fund is insufficient to cover all expenses of the participant, the same expenses can also be charged against the participant's local funds, subject to the existing accounting rules and regulations.



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph



We look forward to your favorable consideration and approval of this request. Thank you very much.

Very truly yours,



GERTRUDES C. MABUTIN EdD
OIC-Chief, CLMD

Approved:



EVELYN R. FETALVERO, CESO III
Regional Director



CLM-D

Handwritten notes:
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7/30/24 2:24 PM
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Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA302 310100100003000 - Current Appropriations Basic Education Curriculum		REFERENCE: FY 2024 GAAAO dated 01/02/2024	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-5190
FUND CODE: 01101101		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 19-Jul-24
ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2024	
PURPOSE: <i>To cover expenses in connection with the conduct of activities on the Development and Finalization of Essential Adaptive Curriculum for Severe to Profound Learners with Disabilities.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	27,560.00
AMOUNT IN WORDS: *** Twenty Seven Thousand Five Hundred Sixty Pesos Only ***			Total: 27,560.00
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

[Signature]
CHOLITA F. TIONG
Chief Administrative Officer
Budget Division
[Initials]

APPROVED:

[Signature]
ANNALYN M. SEVILLA
Undersecretary for Finance



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

ACE
11/19/24 3:10pm
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PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA342 310300100005000 - Current Appropriations Special Needs Education Program		REFERENCE: FY 2024 GAAAO dated 25/12/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-6482
		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 05-Nov-24
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2024
PURPOSE: <i>To cover expenses in connection with the conduct of various activities relative to Special Needs Education (SNED).</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	1,134,100.00
AMOUNT IN WORDS: *** One Million One Hundred Thirty Four Thousand One Hundred Pesos Only ***			Total: <u>1,134,100.00</u>
NOTE: The MOOE or CO allotment herein sub-alloted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
Supervising Administrative Officer
OIC, Finance Service-Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary for Finance