Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

November 25, 2024

REGIONAL MEMORANDUM
No. **1502**   s. 2024

UPDATING OF THE FILLING-UP OF DATA IN ALL MONITORING SYSTEMS AND SUBMISSION OF DEPLOYMENT REPORTS FOR NEWLY CREATED TEACHING AND NON-TEACHING POSITIONS

To: Schools Division Superintendents
       All Others Concerned

1.   Attached is Memorandum DM-OUHROD-2024-2289 with the subject: **Updating of the Filling-Up Data in all Monitoring Systems and Submission of Deployment Reports for Newly Created Teaching and Non-Teaching Positions.**

2.   The Schools Division Superintendents shall ensure compliance with the required reports on or before **November 29, 2024**.

3.   Immediate dissemination of and strict compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO III
Regional Director

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index under the following subjects:

DATA   FILLING-UP   UPDATING

AD-PS-EDR

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII
RELEASED
1502
By: Date: 11-27-24

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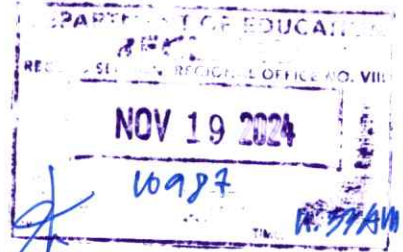**Website:** region8.deped.gov.ph

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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-2289

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
HUMAN RESOURCE MANAGEMENT OFFICERS
ADMINISTRATIVE OFFICERS
ALL OTHERS CONCERNED

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **UPDATING OF THE FILLING-UP DATA IN ALL MONITORING SYSTEMS AND SUBMISSION OF DEPLOYMENT REPORTS FOR NEWLY CREATED TEACHING AND NON-TEACHING POSITIONS**

DATE : 14 November 2024

The Department of Education, through the Bureau of Human Resource and Organizational Development (BHROD), urges field offices to expedite the filling, deployment, and monitoring of newly created teaching and non-teaching positions. To support this effort, BHROD has introduced monitoring tools such as the Quick Count, the School Deployment Monitoring, and the Program Information System (PMIS) to provide timely and updated progress reports.

As of November 13, 2024, the table below shows the number of **FILLED** positions generated from the monitoring platforms:

Table 1:

Fiscal Year	Teaching Items			Non-teaching Items (AO II)		
	Quick Count tool	PMIS	Difference	Quick Count tool/ Deployment Monitoring Tool	PMIS	Difference
2024	20,259	18,948	1,311	4,401	4,386	15
2023				3,452	3,203	249

In this regard, BHROD requests our field counterparts to **ensure consistency of reported figures across the monitoring platforms**. For a complete status of reports by Region and Schools Division, please access this link: **bit.ly/NSPPMonitoring24**.

To ensure timely accomplishment, it is further requested that the field offices observe the following:

A. Program Management Information System (PMIS)
1. Update the filling-up status based on the report reflected in the FY 2024 Quick Count Status Monitoring tool as of date.
2. Update status of previous Fiscal Years 2023, 2022, and 2021 for teaching and non-teaching positions as applicable.
3. For technical support and assistance on the use of PMIS *(i.e., correction of entries)* please send an email to: support.pmis@deped.gov.ph

B. Quick Count Monitoring Tool
1. Ensure that number tally across filled and unfilled items: **https://bit.ly/FY2024NSPPQuickStatus**
2. Update the hiring status for the remaining unfilled items.

C. Deployment Monitoring Tool
1. All ROs are instructed to submit the consolidated deployment report by SDO for FY 2024 created teaching and non-teaching positions. This report is crucial in the allocation of teaching and non-teaching positions for FY 2025.
2. For non-teaching positions, the deployment report should be updated in the Online Deployment Monitoring Tool, including the updated clustering report of all items: **bit.ly/NTPDeploymentMonitoring**
3. The status of deployment report submission for teaching and non-teaching has been communicated to Regional HRMOs separately.

D. Submission Deadlines
The field offices are instructed to observe the following deadlines:

Reports	Date of Submission/Updating
FY 2024 Deployment Reports *(Teaching and Non-teaching)*	November 29, 2024
PMIS Report Deployment Monitoring Tool	Continuous; filling-up reports are generated by BHROD-SED and reported to ExeCom every 15th and last day of the month.

For submissions, queries, and clarifications regarding this Memorandum, please coordinate with **Ms. Ina Marie Claire Mallari** or **Mr. Christopher L. Devera** of the BHROD-SED through this landline number: **(02) 8633-5397** or email at **bhrod.sed@deped.gov.ph.**

For your reference and appropriate action.

Copy Furnished:
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Doc. Ref. Code	DM-OUHROD	Rev	00
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