



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 26, 2024

REGIONAL MEMORANDUM

CLMD-2024 **1503**

**ENHANCING SUPERVISORY SKILLS FOR MULTIGRADE
SCHOOL MANAGEMENT**

To: Schools Division Superintendents
All Others Concerned

1. Pursuant to the attached Joint Memorandum from the Undersecretary of Finance and Curriculum of Teaching Office of the undersecretary for Curriculum and Instruction dated June 25, 2024, this Office, through the Curriculum and Learning Management Division (CLMD), requires participants to attend this training workshop on Enhancing Supervisory Skills for Multigrade School Management on December 15-19, 2024. The venue shall be announced at a later issuance.

2. The activity aims to:

- a. improve skills in monitoring, supervising, and providing technical assistance to multigrade schools;
- b. enable supervisors to support teachers in managing diverse classroom effectively; and
- c. craft action plan to guide and provide roadmap for achieving educational goals on the implementation of the program.

3. The participants to this activity are the Division Multigrade Coordinators and District Supervisors in charge of Multigrade schools. Allocation of the participants per division are the following:

Division	PSDS	Division Multigrade Focal Person	Total Number of Participants
Baybay City	2	1	3
Biliran	3	1	4
Borongan City	2	1	3
Calbayog City	3	1	4
Catbalogan City	2	1	3
Eastern Samar	4	1	5
Leyte	5	1	6
Maasin City	2	1	3
Northern Samar	5	1	5
Ormoc City	1	1	2
Samar	4	1	5
Southern Leyte	4	1	5
Total	37	13	50

4. Travel and other incidental expenses of the participants shall be charged against Local Fund while food and accommodation shall be charged against 2024 Multigrade Support Fund under OSEC-8-24-3889, subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
Regional Director

Enclosure: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

EDUCATION MULTIGRADE PROGRAM WORKSHOP

CLMD-ACA

