



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

INVITATION TO BID

PROCUREMENT FOR EMERGENCY GO BAG SETS FOR DEPED REGIONAL OFFICE VIII PERSONNEL

1. The Department of Education Regional Office VIII, through **OSEC-3-23-5645** intends to apply the sum **Two Million Two Hundred Thirty-One Thousand Five Hundred Fifteen Pesos Only (P2,231,515)**, being the **Approved Budget for the Contract (ABC)** for the **PROCUREMENT FOR EMERGENCY GO BAG SETS FOR DEPED REGIONAL OFFICE VIII PERSONNEL**. Bids received in excess of the ABC shall automatically be rejected in accordance with Sec. 31.1 of the Revised IRR of RA 9184 at bid opening.

Lot	DESCRIPTION	ABC / PRICE OF BID DOCS
1	<p>1) 383 Sets, EMERGENCY GO BAG</p> <ul style="list-style-type: none"> ▪ Dry Bag 10L drawstring backpack (color: Navy Blue) see attached picture for design reference ▪ Hand Crank Flashlight (color: Navy Blue) see attached picture for reference ▪ Heavy Duty Washable Reflectorized Split Raincoat (Color: Navy Blue) ▪ 160cm X 210cm Thermal Blanket ▪ Whistle (color: Navy Blue) see attached picture for reference ▪ Emergency Contact Numbers to be printed on <i>sintra</i> board (4"x6") see attached design for reference ▪ 1L Thermal Bottle (color: Navy Blue) <p>2) 383 sets, FIRST AID KIT BAG</p> <ul style="list-style-type: none"> ▪ 10 pcs gauze pad 2x2 ▪ 10pcs gauze pad 3x3 ▪ 10 pcs gauze pad 4x4 ▪ 1 pc gauze roll (4"x10m) ▪ 1pc elastic bandage (2"x10m) ▪ 1 box adhesive bandage of various sizes ▪ 1 pack antiseptic wipes ▪ 1pc 1" adhesive tape ▪ 1pc bandage scissors 5 1/2" ▪ 1pc tweezers ▪ 5sets disposable gloves ▪ 1 set instant cold packs ▪ 5pcs triangular bandage ▪ 10pcs N95 face mask ▪ 1bottle 250mL isopropyl alcohol 70% ▪ 1bottle 60mL povidone iodine 	<p>₱2,231,515.00 / ₱5,000.00</p>

Lot	DESCRIPTION	ABC / PRICE OF BID DOCS
	<p>▪ NOTE: Bag and First Aid Kit to be printed with "EMERGENCY GO BAG" and logo of DRRMS and DEPED RO8</p> <p>3) 300 sets, Heavy Duty Safety Hard Hat (color: navy blue)</p>	

Important Note/s:

1. Potential bidders shall refer to **Section VII - Technical Specifications attachments**, for sample illustrations, and other details.
2. The packages shall be delivered within **Thirty (30) Calendar Days** upon receipt of Notice to Proceed (NTP).
3. The bidder(s) must provide samples during the Post-Qualification activity.
4. Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Education Support Services Division (ESSD) (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-4625, E-mail address: essd.region8@deped.gov.ph.

2. The Department of Education, Regional Office VIII now invites bids for the **PROCUREMENT FOR EMERGENCY GO BAG SETS FOR DEPED REGIONAL OFFICE VIII PERSONNEL**. Bidders should have completed, within the last Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Department of Education Regional Office VIII and inspect the Bidding Documents at the address given below during 8:00 a.m. to 5:00 p.m.

5. A complete set of **Bidding Documents may be acquired by the interested bidders on the day it is published in PhilGEPS, in** DepEd Regional Office No. VIII, BAC Secretariat, located at Government Center, Candahug, Palo, Leyte, and DepEd Regional Office No. VIII website, region8.deped.gov.ph and upon payment of the applicable fee for Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount **indicated at the table in Paragraph 1**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person to **the DepEd Regional Office No. VIII Cashier**.

Prospective bidders who intend to **purchase the bidding documents through online banking**, deposit may be done through:

PHILIPPINE VETERANS BANK

Account Name: DepEd RO 8

No.	Fund	Account Number
1.	SEMINAR	0025-0000097

A scanned copy of the deposit slip together with the **accomplished Bidders Information Sheet shall be sent** to the **BAC Secretariat** (bac.region8@deped.gov.ph), and the official payment receipt with the Bid Documents shall be sent to the bidder through email.

Bidding Documents may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided Bidders shall pay the non-refundable fee for the Bidding Documents.

6. The Department of Education, Regional Office VIII will hold a **Pre-Bid Conference** on **DECEMBER 10, 2024, 10:00 AM** at the **DepEd Regional Office VIII, Candahug, Palo, Leyte**, through video conferencing via **MICROSOFT TEAMS**, which shall be open to prospective bidders. Physical appearance is also allowed.

7. **Bids must be received by the BAC Secretariat, DepEd Regional Office VIII, Candahug, Palo, Leyte 6501** either through manual/physical submission or through courier **on or before 9:00 a.m. of DECEMBER 24, 2024**. Late Bids shall not be accepted.

8. **All bids must be accompanied by a Bid Securing Declaration, or any form of Bid Security** and amount indicated in ITB Clause 14.

9. **Bid opening** shall be on **DECEMBER 24, 2024, 9:15 AM** at the **DepEd Regional Office VIII, Candahug, Palo, Leyte**.

10. Participants are informed that the **Pre-Bid Conference and Opening of Bids shall be broadcasted**/shared to prospective bidders who wish to attend the said procurement activities online, **via Microsoft Teams**. Hence, **interested bidders shall provide** the BAC Secretariat (bac.region8@deped.gov.ph) **their respective Gmail addresses at least one (1) day before, so that they can join the procurement videoconference(s)**. Physical appearance is also allowed.

ACTIVITY	DATE & TIME OF CONDUCT	VENUE
Pre-Bid Conference	DECEMBER 10, 2024 10:00 AM	DepEd Regional Office VIII, Candahug, Palo, Leyte
Opening of Bids	DECEMBER 24, 2024 9:15 AM	

11. The Department of Education, Regional Office VIII reserves the right to reject any and all bids, declare a failure of bidding, or not award a contract at any time prior to contract award, in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

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