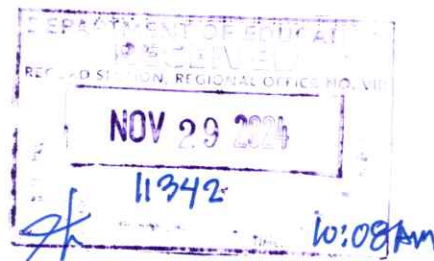




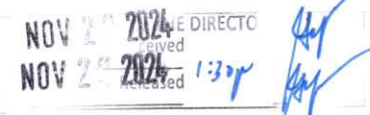
Republika ng Pilipinas
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS



MEMORANDUM

OM-OASOPS No. 2024-A1858



TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

sm **MALCOLM S. GARMA**
Assistant Secretary for Operations



SUBJECT : **JOB OPENINGS IN SEAMEO STEM-ED, BANGKOK, THAILAND**

DATE : November 27, 2024

This Office respectfully endorses the attached memorandum from Georgina Ann H. Yang, Assistant Secretary, Office of the Secretary, dated November 25, 2024, regarding the job openings in the Southeast Asian Ministers of Education Organization (SEAMEO) Regional Center for Science, Technology, and Mathematics Education (STEM-ED), Bangkok, Thailand, as described below:

1. **Program Manager:** Leads the design and management of SEAMEO STEM-ED programs, focusing on impactful and resource-efficient STEM initiatives.
2. **Project Officer:** Supports project operations to align with SEAMEOS's mission of advancing 21st century skills for educators and students.

The deadline for application is on November 29, 2024. Kindly see attached file for further details regarding the job openings.

For further queries and concerns, kindly directly communicate with the SEAMEO STEM-ED Secretariat through email at secretariat@seameo-stemed.org.

For wide dissemination and appropriate action.

NOV 29 2024

Copy furnished:
OFFICE OF THE SECRETARY
Department of Education



Room 503, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone Nos.: (02) 8633-7242
Email Address: asec.ops@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	OM-OASOPS	Rev	01
Effectivity	09.09.24	Page	of 1





Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY
INTERNATIONAL COOPERATION OFFICE

CO-EPS No. H-2276s. 2024

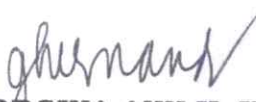
ICO-S-DM-1171-111924

MEMORANDUM

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

DR. GINA O. GONONG
Undersecretary for Curriculum and Teaching

CILETTE LIBORO CO
Assistant Secretary for Public Affairs Service

FROM : 
GEORGINA ANN H. YANG
Assistant Secretary

SUBJECT : **JOB ANNOUNCEMENT ON THE PROGRAMME MANAGER
AND PROJECT OFFICER SEAMEO STEM-ED, BANGKOK,
THAILAND**

DATE : **November 25, 2024**

This has reference to the job announcement of the Southeast Asian Ministers of Education Organization (SEAMEO) Regional Center for Science, Technology, and Mathematics (STEM) Education (STEM-ED) regarding the two career opportunities namely 1) Program Manager and 2) Project Officer. These key positions will support our mission to advance STEM education in the Southeast Asia region. The Program Manager and Project Officer roles require individuals with a strong background in project management, facilitation, and a commitment to advancing SEAMEO's programs and activities. Candidates should demonstrate expertise in planning, coordination, and monitoring of educational programs.

Please find the position overview as follows:

- **Program Manager:** Leads the design and management of SEAMEO STEM-ED programs, focusing on impactful and resource-efficient STEM initiatives.
- **Project Officer:** Supports project operations to align with SEAMEO's mission of advancing 21st century skills for educators and students.

Detailed job descriptions and the Job Application Form for both positions are enclosed for reference. We highly appreciate your assistance in promoting these opportunities. The application deadline is 29 November 2024.



G/F Alonzo Bldg. DepEd Complex, Meralco Avenue, Pasig City

Telephone Nos.: OD (02) 86367563; ICO (02)86376463;

Local Partnerships (02) 83688637; (02) 83688639

Email Addresses: ico@deped.gov.ph & externalpartnerships@deped.gov.ph

Telephone No.: (02) 6332120

Clear Statement of Request and Recommended Action:

To support the objective of this activity, the International Cooperation Office (ICO) respectfully requests the support of the Operations Strand, and the Curriculum and Teaching strand to disseminate the information to relevant stakeholders. We also humbly request the Public Affairs Service (PAS) to disseminate the information by recommending an advisory for the SEAMEO STEM-ED Job Announcement to help them reach suitable candidates for the position.

For further information, please feel free to contact HR@seameo-stemed.org. We would appreciate your kind support and cooperation regarding this matter.

Thank you very much.

Attachments:

Letter from SEAMEO

Duties and Responsibilities of the Program Manager

Duties and Responsibilities of the Project Officer

Application Guidelines and Job Application Form

