



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 26, 2024

REGIONAL MEMORANDUM
CLMD-2024-1537

**ADDENDUM TO RM NO. 1373 DOWNLOADING OF FUNDS FOR THE TRAVEL
EXPENSES OF PARTICIPANTS TO THE WORKSHOPS ON THE
DEVELOPMENT, VALIDATION, AND FINALIZATION
OF LITERACY AND NUMERACY INTERVENTION
MATERIALS FOR ENHANCING LEARNERS'
FOUNDATIONAL SKILLS**

To: Schools Division Superintendents } Division of Catbalogan City
} Division of Leyte

All Others Concerned

1. In reference to RM No. 1373 s. 2024, dated October 30, 2024, this Office, through the Curriculum and Learning Management Division (CLMD) request additional downloading of funds to cover expenses in connection with the attendance of the series of activities Workshops on the Development, Validation, and Finalization of Literacy and Numeracy Intervention Materials for Enhancing Learners' Foundational Skills, including the PHIL-IRI for Elementary and Junior High School in October and November from October to November 2024 in Cebu City.

2. A total amount of **Twenty-One Thousand Pesos (P21 ,000.00)** only per **SARO NO. OSEC-8-24-5970** shall be downloaded based on the following breakdown amount shown in the table below:

No.	Name	Division	Travel Expenses for downloading
1	Gina P. Rosales	Leyte	14,000.00
2	Aine M. Mercolita	Samar	7,000.00
		TOTAL	21,000.00

3. In case the downloaded funds are insufficient, any excess amount shall be charged against Local Funds, subject to the usual auditing and accounting rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: None

References: RM No.1373 s. 2024

To be indicated in the Perpetual Index under the following subjects:

TRAVEL

FUNDS

WORKSHOP

CLMD-SSC



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 30, 2024

REGIONAL MEMORANDUM

CLMD-2024- 1373

**PARTICIPANTS IN THE WORKSHOP ON THE FINALIZATION OF LITERACY
AND NUMERACY INTERVENTION MATERIALS FOR ENHANCING
LEARNER'S FOUNDATIONAL SKILLS
FOR KEY STAGES 1, 2, AND 3**

To: Schools Division Superintendents } Baybay City Division
} Biliran Division
} Catbalogan City Division
} Eastern Samar Division
} Leyte Division
} Maasin City Division
} Northern Samar Division
} Ormoc City Division
} Samar Division
} Southern Leyte Division
} Tacloban City Division

All Others Concerned

1. Attached is DepEd Memorandum DM-CT-2024-395 dated October 8, 2024, requiring the Regions to send participants to several workshops which are simultaneously conducted on November 5-8, 2024 at various venues in Cebu City.
2. To ensure continuity of the review process and compliance with the suggested corrections or additions during the validation phase, the same set of participants who attended the development phase shall join the finalization phase. For other workshops, a different set of participants shall attend and represent the Region.
3. The participants who shall join the different activities include the following:

**Workshop on the Finalization of Literacy and Numeracy Intervention Materials for
Enhancing Learner's Foundational Skills for Key Stages 1,2, and 3**
Math Group - November 5-8, 2024, Holiday Plaza, Cebu City

Name	Position	Division	Assignment
1) Girly A. Cantoneros	HT-1, Bidlinan ES	Baybay City	Key Stage 1 - Numeracy
2) Patricio P. Laurito	SH, Tabunan NHS	Biliran	Key Stage 3- Numeracy
3) Belen A. Acuba	MT-II Sulat ES	Eastern Samar	Key Stage 2- Numeracy
4) Maria Jiya L. Gabonada	Dept Head-MT1, EVRSHS	Catbalogan City	Key Stage 3- Numeracy

5) Genaro O. Basas III	Head Teacher 2, Rizal Integrated School	Samar	Key Stage 2- Numeracy
6) Arniel A. Lucero	P1, Sta. Rosa ES	Eastern Samar	Key Stage 1- Numeracy
7) Marcel Shellen M. Cordeta	P2, Barugo 2 District	Leyte	Key Stage 2- Numeracy
8) Mary Ann F. Guimoc	P1, B. Bulante ES	Tacloban City	Key Stage 1- Numeracy

Workshop on the Finalization of Literacy and Numeracy Intervention Materials for Enhancing Learner's Foundational Skills for Key Stages 1,2, and 3
English Group – November 5-8, 2024, Holiday Plaza, Cebu City

Name	Position	Division	Assignment
1) Efren R. Superable	Principal I	Biliran	Key Stage 3
2) Gina B. Rosales	Principal I	Catbalogan City	Key Stage 2
3) Jayson B. Closa	Principal III	Leyte	Key Stage 1
4) Adelfa S. Tagra	OIC-EPS	Maasin City	Key Stage 1
5) Bernadeth G. Genol	MT-III	Maasin City	Key Stage 3
6) Elvira I. Cabahug	School Head	Ormoc City	Key Stage 2
7) Bernie Jude C. Lamograr	Assistant Principal	Tacloban City	Key Stage 3
8) Alith O. Rivera	HT-III	Tacloban City	Key Stage 3

Workshop on the Finalization of Literacy and Numeracy Intervention Materials for Enhancing Learner's Foundational Skills for Key Stages 1,2, and 3
Filipino Group – November 5-8, 2024, Holiday Plaza, Cebu City

Name	Position	Division	Assignment
1) Arthur V. Olorvida	HT II	Ormoc City	Key Stage 2
2) Vicky Rance-Catubig	Department Head	Northern Samar	Key Stage 3
3) Kimberly F. Zarzoa	MT I	Tacloban City	Key Stage 3
4) Christiane R. Polinar	School Head	Biliran	Key Stage 2
5) Mary Anne C. Figueroa	School Head	Tacloban City	Key Stage 2
6) Aileen S. Sabugdalan	TIC	Leyte	Key Stage 1
7) Karen C. Raz	Principal III	Tacloban City	Key Stage 1
8) Ronaldo N. Verano	MT II	Northern Samar	Key Stage 3

Workshop on the Finalization of Numeracy Assessment Tool for Key Stages 2 & 3
November 5-8, 2024, Hotel Asia, Cebu City

Name	Position	Division	Assignment
1) Rolex S. Jakosalem	P1, EVRSHS	Catbalogan City	Key Stage 3- Numeracy Assessment Tool
2) Junrey Falcon	SH, Malitbug NHS	Southern Leyte	Key Stage 2- Numeracy Assessment Tool
3) Narissa Leonora G. Enverzo	P1, Basper Elem School	Tacloban City	Key Stage 1- Numeracy Assessment Tool

Workshop on the Enhancement of the Phil-IRI Manual of Administration
November 5-8, 2024, Hotel Asia, Cebu City

Name	Position	Division	Assignment
1) Salavador A. Artigo Jr.	EPS	Southern Leyte	English
2) Eleanor Distrajo	Head Teacher	Samar	Filipino

4. Board and lodging, meals, and travel expenses of the participants may be charged against the 2023 BEC Continuing Fund, which will be downloaded to their respective offices subject to the applicable accounting and auditing rules and regulations.

5. Should the activity also fall on a holiday and/or a weekend, participants who are DepEd employees are eligible to earn compensatory time-off (CTO) in accordance with DepEd Order No. 53 s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and DBM-CSC Joint Circular No. 2, s. 2015 or the Policies and Guidelines on Overtime Service and Overtime Pay for Government Employees.

6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:

LITERACY NUMERACY WORKSHOP

CLMD-DME





Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

Advance
ACE
9/17/24
11/24/24

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA301 310100100003000 - Continuing Appropriations Basic Education Curriculum		REFERENCE: BMB-F-23-0018510 dated 06/16/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-5970
		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 07-Sep-24
FUND CODE: 01102101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2024
PURPOSE: <i>To cover expenses in connection with the conduct of series of activities on the Development of Literacy and Numeracy Assessment and Intervention Materials for Enhancing Learner's Foundational skills for Key Stage 1, 2 and 3.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	895,360.00
AMOUNT IN WORDS: *** Eight Hundred Ninety Five Thousand Three Hundred Sixty Pesos Only ***			Total: <u>895,360.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:


CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:


ANNABYN M. SEVILLA
Undersecretary for Finance