



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 13, 2024

REGIONAL MEMORANDUM
No. 1602 s. 2024

**DOWNLOADING OF TRAVEL REIMBURSEMENTS FOR THE PARTICIPANTS
WHO ATTENDED VARIOUS NATIONAL ACTIVITIES IN SUPPORT
OF THE SPECIAL NEEDS EDUCATION PROGRAM**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division, shall download travel reimbursements to the schools division offices (SDOs) of participants who attended various national activities under the Special Needs Education (SNED) Program.

2. A sum of **One Million Two Hundred Two Thousand Three Hundred Pesos (Php 1,202,300.00)** charged against the 2024 SNED Funds thru **OSEC-8-14-5157** dated July 18, 2024, **OSEC-8-24-7290** dated November 19, 2024, and **OSEC-8-24-6621** dated November 9, 2024 shall be downloaded to the divisions who confirmed participants in the following activities:

- a. Orientation of DepEd Officials on New SNED Program Activities, Policies, and Guidelines

DIVISION	No. of Pax	AMOUNT	SOURCE OF FUND
Baybay City	3	45,000.00	OSEC-8-24-5157
Biliran	5	75,000.00	
Borongan City	4	65,000.00	
Calbayog City	5	75,000.00	
Catbalogan City	4	60,000.00	
Eastern Samar	4	60,000.00	
Leyte	4	60,000.00	
Maasin City	4	60,000.00	
Northern Samar	5	75,000.00	
Ormoc City	4	60,000.00	
Samar	4	60,000.00	
Southern Leyte	4	60,000.00	
Tacloban City	3	45,000.00	
	53	800,000.00	

- b. Orientation of Core Trainers for the Training of Receiving Kindergarten Teachers on SNED Content and Pedagogy

DIVISION	No. of Pax	AMOUNT	SOURCE OF FUND
Baybay City	1	20,000.00	OSEC-8-24-7290
Catbalogan City	1	20,000.00	
Eastern Samar	1	20,000.00	
Leyte	1	20,000.00	
Maasin City	1	20,000.00	
Northern Samar	1	20,000.00	
Ormoc City	1	20,000.00	
Southern Leyte	1	20,000.00	
Tacloban	1	20,000.00	
	9	180,000.00	

- c. National Disability IE Summit

DIVISION	No. of Pax	AMOUNT	SOURCE OF FUND
Baybay City	1	18,525.00	OSEC-8-24-6621
Biliran	1	18,525.00	
Borongan City	1	18,525.00	
Calbayog City	1	18,525.00	
Eastern Samar	1	18,525.00	
Leyte	1	18,525.00	
Maasin City	1	18,525.00	
Northern Samar	1	18,525.00	
Ormoc City	1	18,525.00	
Samar	1	18,525.00	
Southern Leyte	1	18,525.00	
Tacloban City	1	18,525.00	
	12	222,300.00	

4. Any amount which exceeds the allocation may be charged against the participants 2024 SNED Funds and Local Funds, subject to the usual accounting and auditing rules and regulations

5. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: None
References: RM No. 1372, RM No. 1351, BLD-2024-660, and RM 1577 s. 2024

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS SNED TRAVEL REIMBURSEMENT

CLMD-DME



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

Handwritten notes:
Adm. staff
ACE
7/22/24 4:52pm
8

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA342 310300100005000 - Current Appropriations Special Needs Education Program		REFERENCE: FY 2024 GAAAO dated 25/12/2023	SUB-ALLOTMENT RELEASE ORDER NO.: OSEC-8-24-5157
		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 18-Jul-24
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2024
PURPOSE: Program Support Funds for Special Needs Education Program implementing Deped Schools and Offices.			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	28,089,000.00
AMOUNT IN WORDS: *** Twenty Eight Million Eighty Nine Thousand Pesos Only ***			Total: <u>28,089,000.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

Signature of Cholita F. Tiong
CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:

Signature of Angelyn M. Sevilla
ANGELYN M. SEVILLA
Undersecretary for Finance



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Central Office

SUB-ALLOTMENT RELEASE ORDER
 Fiscal Year 2024

Ad *cyg*
 ACE
 11/19/24 *zlr*
 9

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA343 310300100005000 - Continuing Appropriations Special Education Program		REFERENCE: FY 2023 GAAAO dated 1/3/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-7290
FUND CODE: 01102101		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 19-Nov-24
ORGANIZATION CODE: 070010100000			FISCAL YEAR: FY 2024
PURPOSE: Program Support Funds for the conduct of Special Needs Education (SNED) related Activities of Implementers (Batch 2).			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	781,558.00
AMOUNT IN WORDS: *** Seven Hundred Eighty One Thousand Five Hundred Fifty Eight Pesos Only ***			Total: <u>781,558.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
 Supervising Administrative Officer
 OIC, Finance Service-Budget Division

APPROVED:

ANNALYN M. SEVILLA
 Undersecretary for Finance



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Central Office

SUB-ALLOTMENT RELEASE ORDER
 Fiscal Year 2024

Advance
At
4/19/24
11:55 AM

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA343 310300100005000 - Continuing Appropriations Special Education Program		REFERENCE: FY 2023 GAAAO dated 1/3/2023	SUB-ALLOTMENT RELEASE ORDER NO.: OSEC-8-24-6621
FUND CODE: 01102101		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 09-Nov-24
ORGANIZATION CODE: 070010100000			FISCAL YEAR: FY 2024
PURPOSE: <i>To cover expenses in connection with the conduct of National Disability Inclusive Education Summit.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	222,300.00
AMOUNT IN WORDS: *** Two Hundred Twenty Two Thousand Three Hundred Pesos Only ***			Total: 222,300.00
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

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