

#### Republic of the Philippines

## Department of Education

REGION VIII - EASTERN VISAYAS

December 13, 2024

REGIONAL MEMORANDUM CLMD-2024- 1607

# DOWNLOADING OF TRAVEL REIMBURSEMENTS TO THE DIVISION PARTICIPANTS ASSIGNED AS DIGITAL IE GALLERY SUPPORT TEAM DURING THE INCLUSIVE EDUCATION LEADERS' SUMMIT

To: Schools Division Superintendents

} Division of Baybay City
} Division of Biliran
} Division of Borongan Ci
} Division of Calbayog Cit

Division of Borongan City
 Division of Calbayog City
 Division of Catbalogan City
 Division of Eastern Samar
 Division of Maasin City
 Division of Northern Samar

Division of Ormoc City

Division of Samar
Division of Southern Leyte

All Others Concerned

- 1. With reference to Regional Memorandum No. 1544 s. 2024, this Office, through the Curriculum and Learning Management Division and (CLMD) and Finance Division, shall download travel reimbursements to the Schools Division Offices (SDOs) of participants who were assigned as the Digital IE Gallery Support Team during the **Inclusive Education Leaders' Summit** held on December 8-10, 2024 at the Leyte University Gym, Tacloban City.
- 2. Following the allocation, the sum of **One Hundred Forty-Eight Thousand Five Hundred Pesos (Php 148,500.00)** charged against the **2024 SNED Funds thru OSEC-8-24-7290** dated November 19, 2024 shall be downloaded to the following divisions:

DIVISION	No. of Pax	AMOUNT
Baybay City	3	13,500.00
Biliran	3	13,500.00
Borongan City	3	13,500.00
Calbayog City	3	13,500.00
Catbalogan City	3	13,500.00
Eastern Samar	3	13,500.00
Maasin City	3	13,500.00
Northern Samar	3	13,500.00
Ormoc City	3	13,500.00





Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph



Samar	3	13,500.00
Southern Leyte	3	13,500.00
	33	148,500.00

- 3. Any amount which exceeds the allocation may be charged against the downloaded 2024 SNED PSF or local funds of the participants, subject to the usual accounting and auditing rules and regulations.
- 4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO III

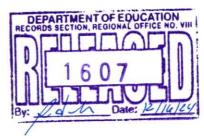
Regional Director 1

Enclosures: None Reference(s): As stated

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS SPECIAL NEEDS EDUCATION PROGRAM TRAVEL REIMBURSEMENT

CLMD-DME









Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph



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# Republic of the Philippines DEPARTMENT OF EDUCATION

Central Office

### SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:  PPA343  310300100005000 - Continuing Appropriations  Special Education Program		REFERENCE: FY 2023 GAAAO dated 1/3/2023		SUB-ALLOTMENT RELEASE ORDER NO.  OSEC-8-24-7290		
		LEGAL BASIS:  Republic Act No. 11936 - FY 2023 GAA		DATE: 19-Nov-24		
FUND	CODE:	ORGANIZATION CODE:			FISCAL YEAR:	
	01102101	070010100000			FY 2024	
To:	The Regional Offi Candahug, P 0700103000	al Director fice - VIII alo, Leyte			Region: 8	
PARTICULARS		ALLOTMENT CLAS ACCOUNT CODE				
Subsidy to Operating Units		MOOE 5021408	000 781,558.00			
AMO	UNT IN WOR	OS: *** Seven Hundred Eighty On Pesos Only ***	e Thousand Five Hu	ndred Fifty Eight	Total: 781.558.00	
NOTE: The MOOE or CO allotment herein sub-alloted are valid for obligation until December 31, 2024.						

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-alloted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE

Supervising Administrative Officer

OIC, Finance Service-Budget Division

APPROVED:

ANNALYN M. SEVII LA
Undersecretary for Finance