

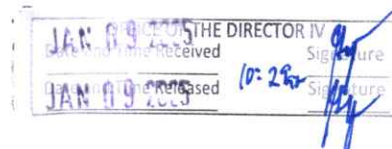


Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2025-0057



TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource and
Organizational Development*

SUBJECT : **REQUEST TO REVIEW AND VALIDATE THE LIST OF DEPED
SCHOOL FORMS AND REPORTS ACCOMPLISHED BY PUBLIC
SCHOOL TEACHERS**

DATE : 08 January 2025

The Department of Education (DepEd) has been steadfast in undertaking reforms that aim to cultivate a work environment that supports quality education while putting premium to the welfare of its people. In support of this, a task force has been created under DepEd Memorandum No. 037, s. 2024 to review teachers' workload, particularly school forms and reports accomplished by teachers and non-teaching personnel.

As part of the final data-gathering activities, **public school teachers are invited to participate in an online survey** to validate the list of DepEd school forms and reports that public school teachers are required to accomplish in relation to their established workload, as outlined in DepEd Order No. 005, s. 2024.

The survey can be accessed through this link bit.ly/SFTeacher-Validation. The deadline for completing the online survey is on **09 January 2025 at 1:00 p.m.** The Regional Offices and Schools Division Offices are hereby instructed to facilitate wider dissemination of this survey to all teachers.

Should there be further questions, please contact the BHROD-SED through landline (02) 8633-5397 or email bhrod.sed@deped.gov.ph.

For appropriate action.

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OFFICE OF THE SECRETARY

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Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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