



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

January 21, 2025

**REGIONAL MEMORANDUM**

No. **066** s. 2025

**MEETING OF THE DIVISION SCHOOL-BASED FEEDING COORDINATORS  
 ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP)**

To: Schools Division Superintendents  
 Division SBFP Coordinators  
 All Others Concerned

1. This Office, through the Education Support Services Division-School Health and Nutrition Unit (ESSD-SHNU), shall conduct the Monthly Meeting of Division School-Based Feeding Coordinators on the School-Based Feeding Program (SBFP) on the following schedules via Microsoft Teams from 8:30 a.m.-4:30 p.m. and face to face quarterly meeting. The venue for the face to face meeting shall be announced later.

| No. | Schedule                   | No. | Schedule                   |
|-----|----------------------------|-----|----------------------------|
| 1   | January 22, 2025           | 5   | July 11, 2025              |
| 2   | February 7, 2025           | 6   | August 8, 2025             |
| 3   | April 11, 2025             | 7   | October 10, 2025           |
| 4   | May 9, 2025                | 8   | November 7, 2025           |
| No. | Quarterly Meeting Schedule | No. | Quarterly Meeting Schedule |
| 1   | March 27-28, 2025          | 3   | September 11-12, 2025      |
| 2   | June 19-20, 2025           | 4   | December 4-5, 2025         |

2. This activity aims to:  
 a. thresh out and address issues, problems, concerns encountered during the actual implementation of the feeding program (NFP/Milk);  
 b. share best practices regarding SBFP Milk and NFP;  
 c. present progress report on the implementation of SBFP; and  
 d. discuss other matters relative to the program.

3. The participants in this monthly meeting are the SDO School-Based Feeding Coordinators, ESSD-SHNU personnel, and the ESSD Chief.

4. Each participant shall deliver a 10-minute presentation of the SDO's progress report. The link for the meeting shall be sent through the participants' official email and the official group chat of the SBFP Coordinators.

5. Expenses incurred relative to the conduct of this meeting such as board and lodging of participants shall be charged against SBFP PSF subject to usual accounting and auditing rules and regulations.



6. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director 

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

COORDINATORS SBFP MEETING

ESSD-SHNU-ALSL

