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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 31, 2025

REGIONAL MEMORANDUM

No. **110** s. 2025

PRESENTATION OF THE FISCAL YEAR 2026 BUDGET PROPOSALS OF THE SCHOOLS DIVISION OFFICES

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

- To facilitate the submission of the FY 2026 Budget Proposals of the Regional Office and Schools Division Offices (SDOs) to the Central Office and oversight agencies, a presentation of the SDOs' FY 2026 Budget Proposals shall be conducted on February 11, 2025, 9:00 a.m. to 4:00 p.m., via Microsoft Teams, through this link: bit.ly/SDO2026BP8.
- The Schools Division Superintendents (SDS) or Assistant SDS shall present their FY 2026 Budget Proposals using the prescribed presentation slides and applying the guidelines in preparing the budget proposal as was discussed during the orientation conducted on January 30, 2025. The template, materials, and references may be accessed through this link: bit.ly/FY2026BP8Materials.
- Each SDS shall be given 10 minutes for presentation and another 10 minutes for defending their proposals. The order of presentation shall be randomized.
- The SDSs are directed to ensure completeness of supporting documents, accuracy of data and information presented in the Budget Proposal and its corresponding Forms and Templates, and promptness of submission of the required reports. All SDOs are directed to submit or upload their FY 2026 Budget Proposals and the complete documentary requirements by uploading through the following links:

Required Budget Preparation Forms and Templates	Links to Google Drive Folder	Deadline of Submission
BP Form 201 Summary	bit.ly/FY2026BPForm201DepEdRO8	February 7, 2025
BP Form 202 Proposal	bit.ly/FY2026BPForm202DepEdRO8	
Budget Review Implementation Readiness Documents	bit.ly/FY2026IRDocuments	



Required Budget Preparation Forms and Templates	Links to Google Drive Folder	Deadline of Submission
[1] Form A-1 (Agency PPP) [2] Risk Integration Management Plan	[1] bit.ly/FY2026RDCFormA-1 bit.ly/FY2026RDCFormA-2 [2] bit.ly/FY2026RDCFormRI	February 7, 2025
FY 2026 Budget Proposal Presentation Slides	bit.ly/FY2026BP8Materials	February 10, 2025

5. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
 Regional Director

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

BUDGET EXECUTION DOCUMENT BUDGET PROPOSAL

PPRD-MBG

