



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

January 28, 2025

**REGIONAL MEMORANDUM**  
No. **112** s. 2025

**CONTEXTUALIZED GUIDELINES FOR ESTABLISHING PARTNERSHIPS  
WITHIN DEPED REGION VIII**

To: Schools Division Superintendents  
All Others Concerned

1. In alignment with the Department of Education's (DepEd) mission to provide quality education and foster meaningful partnerships with various stakeholders, the establishment of collaborative efforts with external organizations has become an integral part of enhancing educational outcomes. Through partnerships, DepEd can leverage additional resources, expertise, and innovative solutions to address the diverse needs of learners, improve school facilities, and support the professional development of educators. This document provides the contextualized guidelines for establishing partnerships in the education sector within DepEd Region VIII.
2. These guidelines aim to ensure that all partnerships are structured effectively, comply with legal frameworks, and contribute meaningfully to the Department's goals of improving educational quality, access, and inclusivity in the region.
3. Immediate dissemination of and compliance with this Memorandum are desired.

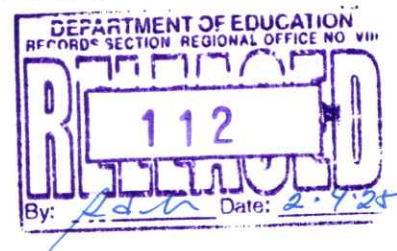
  
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Enclosures: None

References: As Stated

To be indicated in the Perpetual Index under the following subject:  
CONTEXTUALIZED GUIDELINES PARTNERSHIPS

ESSD-SPPS-EAD



## CONTEXTUALIZED GUIDELINES FOR ESTABLISHING PARTNERSHIPS WITHIN DEPED REGION VIII

### 1. Rationale

In the pursuit of achieving quality education for all, the Department of Education (DepEd) continuously seeks to collaborate with external stakeholders, including local government units, non-governmental organizations, private sector partners, and other relevant entities. This memorandum serves to establish the contextualized guidelines for initiating, developing, and maintaining strategic partnerships aimed at enhancing the educational landscape in Region VIII.

Pursuant to Republic Act (RA) No. 8525, also known as the "Adopt-A-School Act of 1998," and other relevant DepEd Orders, partnerships between the Department and private entities play an essential role in augmenting resources, improving educational delivery, and fostering inclusive learning environments.

### 2. Legal Framework

This Regional Memorandum is issued in reference to the following legal and administrative provisions:

- **Republic Act No. 8525** – The "Adopt-A-School Act of 1998" encourages the private sector to adopt public schools through the provision of resources and services for the improvement of school facilities, learning materials, and student welfare.
- **DepEd Order No. 10, s. 2017** – Guidelines on the Implementation of the "Adopt-A-School Program" which sets the framework for establishing partnerships, focusing on contributions that directly benefit the learners and improve educational outcomes.
- **DepEd Memorandum No. 29, s. 2020** – Guidelines on the acceptance of donations, including cash and in-kind support, within the Department of Education.
- **DepEd Order No. 18, s. 2022** – Policy guidelines on Public-Private Partnerships (PPPs) within the Department of Education, emphasizing transparency, accountability, and long-term sustainability in collaborative efforts.

### 3. Objectives

The primary objectives of these guidelines are as follows:

- To streamline the process of establishing partnerships between DepEd and external stakeholders.
- To ensure that such partnerships align with the strategic goals of the Department, particularly the provision of quality education for all learners.
- To enhance transparency and accountability in partnership agreements and implementation.



#### 4. Scope of Partnerships

Partnerships within DepEd Region VIII may encompass, but are not limited to, the following areas:

- **Infrastructure Development:** Construction and maintenance of school buildings, classrooms, sanitation facilities, and other physical structures.
- **Provision of Learning Resources:** Donations of textbooks, learning materials, technology (e.g., computers, multimedia tools), and other instructional resources.
- **Capacity Building and Teacher Development:** Support in the form of scholarships, teacher training programs, and professional development workshops.
- **Extracurricular and Social Welfare Programs:** Support for students' welfare through provision of health services, sports equipment, scholarship programs, and career guidance services.
- **Innovative Educational Models:** Collaborative efforts in research, technology integration, and educational innovation.

#### 5. Process for Establishing Partnerships

##### 5.1. Initiating a Partnership

The process for initiating any partnership with DepEd Region VIII involves the following steps:

1. **Submission of Proposal:** Interested organizations or stakeholders shall submit a formal proposal detailing the scope of the partnership, the type of assistance or resources they intend to provide, and the expected outcomes of the partnership.
2. **Screening and Evaluation:** The Schools Division Office (SDO) or the Regional Office (RO) shall review the submitted proposal in accordance with DepEd policies, ensuring that the objectives of the partnership align with the DepEd's goals and priorities. The screening committee shall include representatives from relevant offices (e.g., Administrative Services, Legal Services, Curriculum and Instruction).
3. **Endorsement and Approval:** Upon favorable evaluation, the proposal shall be endorsed by the concerned SDO/Functional Division (FD) to the DepEd Regional Director for final approval. The endorsement shall include a recommendation on the terms and conditions for the partnership.
4. **Memorandum of Agreement (MOA):** A formal MOA shall be executed between DepEd and the partner organization, detailing the roles, responsibilities, expectations, and timelines for both parties. The agreement shall also outline mechanisms for monitoring and evaluation of the partnership's impact.

##### 5.2. Monitoring and Evaluation

An integral aspect of any partnership is the monitoring and evaluation (M&E) process, which shall ensure that the partnership's goals and commitments are met effectively. DepEd Region VIII shall establish an M&E committee tasked with:

- Conducting regular site visits and assessments of the partner's contributions and the outcomes of the partnership.
- Reviewing reports submitted by both DepEd and the partner organization.
- Proposing adjustments or improvements to the partnership, as necessary.

### 5.3. Sustainability and Long-Term Impact

Partners are encouraged to focus on sustainable initiatives that will have lasting benefits for the schools and communities involved. Efforts to institutionalize the partnership through capacity-building activities and the continuous involvement of the partner shall be emphasized. Furthermore, DepEd Region VIII shall work with local stakeholders to ensure that the benefits of the partnership extend beyond the initial period of collaboration.

## 6. Ethical Standards and Legal Compliance

All partnerships must adhere to the following ethical standards:

- **Transparency and Accountability:** Partners must provide clear and accurate documentation regarding their contributions, and DepEd shall maintain transparency in reporting all forms of assistance.
- **Non-discrimination:** Partnerships must promote equitable access to resources and opportunities for all students, regardless of socio-economic status, gender, or disability.
- **Compliance with Laws:** All partnership agreements shall comply with applicable local and national laws, including those governing donations, contracts, and public sector regulations.

## 7. Conclusion

These contextualized guidelines are issued to facilitate the effective establishment of partnerships in DepEd Region VIII and to ensure that such collaborations contribute to the achievement of the Department's mission of quality, accessible, relevant, and liberating education. All concerned parties are urged to strictly adhere to these guidelines to foster successful and sustainable partnerships that will ultimately benefit the learners of Region VIII.

For further clarifications, you may contact the Regional Partnerships Focal Person at 0912-6063544 or visit the Education Support Services Division-Special Programs and Projects Section at the DepEd Regional Office.